

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

December 16, 2019

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, December 16, 2019. Board President, Albert Graef, called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef. Stephanie Hartman was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O’Neill, seconded by, Mr. Feigenson to adopt the following resolution at 7:00 p.m.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Grievance hearing; approval of retirement; rescinding extra-curricular advisors; appointment of coach; appointment of extra-curricular advisors

It is anticipated that the length of time of this executive session will be 60 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes. Mrs. Hartman was absent.

Motion was made by Mr. Feigenson, seconded by Mrs. O’Neill, to resume open Session at 8:00 p.m.

RESUME OPEN SESSION

Motion carried by all ayes. Mrs. Hartman was absent.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef. Stephanie Hartman was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Susan White, Auditor from Smolin, Lupin & Co., PA
Marc Wachter, Technology Specialist/Assistant Business Administrator
Jody Murphy, Administrative Assistant to the Business Administrator

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. O'Neill read the mission statement of the River Dell Regional School District.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)

PRESENTATION: 2018-2019 Audit – Susan White, Smolin, Lupin & Co., PA

Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill that the Board, having received copies of the 2018-2019 Audit, acknowledge having:

AUDIT
2018-2019

- discussed the Audit,
- reviewed the recommendation,
- accepted the audit,
- accepted the Corrective Action Plan.

Ms. White thanked Mr. Fletcher, Mr. Bonfiglio and the Office personnel for their cooperation during the audit process. She indicated that they should be commended for a job well done. She pointed out that there was one recommendation. Ms. White indicated that the district is in excellent financial condition.

Mr. Fletcher thanked Ms. White, Mr. Bonfiglio and the team for their efforts and a job well done.

Mr. Bonfiglio thanked his staff for an excellent job.

Mr. Manzelli thanked Mr. Bonfiglio for the good controls in place in the Business Office.

Motion carried by the following roll call vote: Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef all voted aye. Stephanie Hartman was absent.

V. Student Member Report - None, students were absent. STUDENT MEMBER REPORTS

VI. Reports REPORTS

1. President’s Report
Mr. Graef reported Dr. Eugene Westlake’s passing. He mentioned his devotion to education and the community. River Dell sends its thoughts and prayers to the entire Westlake Family.

2. Superintendent’s Report
Mr. Fletcher echoed Mr. Graef’s sentiments regarding Dr. Westlake. He also indicated that Dr. Weslake was a fine mentor and a big influence at River Dell.

Mr. Fletcher reminded the Board about an email he sent regarding joint training with Ramsey and the Saddle River Boards of Education regarding the Mental Health Task Force Report (NJSBA issued). The training will take place on January 28, 2020 at 7:00 p.m. at Eric Smith School Middle School in Ramsey Six Board Members are registered but one more is needed to count towards Board certification.

Mr. Fletcher thanked the community for their cooperation during the recent early dismissal, followed by a delayed opening. All went well.

Mr. Fletcher informed the Board that Friday, December 20, 2019, was the last school day for this year. He wished Happy Holidays to all.

Committee Reports

3. Budget & Finance – The committee met and discussed the audit. They will be meeting with Mr. Bonfiglio regarding the upcoming budget.

4. Campus Facilities – Nothing to report.

5. Community Relations & Technology – Nothing to report.

6. Curriculum – Nothing to report.

7. Policy & Governance – Nothing to report

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to move that all items designated with asterisks(*) be part of a consent agenda and approved.

APPROVE
CONSENT
AGENDA

Motion carried by the following roll call vote: Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef all voted aye. Stephanie Hartman was absent.

VII. Board Meeting Minutes

* approve the following Board meeting minutes:

November 18, 2019 – Executive & Regular Session

VIII. Personnel

A. Special Requests

*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
REQUESTS
FOR STAFF

Name	Workshop/Conference	Date	Cost (not to exceed)
Richard Freedman	FETC—Future of Education Technology Conference at Miami Beach Convention Center in Miami, FL	1/14-17/20	\$2,500.00
Edward Houston	2019-20 PRISM Science and Math Workshop at Bristol-Myers Squibb Center in Bloomfield, NJ	1/24/20	\$40.00
Michael O’Toole	SUPA Sociology Fall 2019 Seminar at Lubin House in New York City	11/21/19	\$20.00
Joseph Stingo	Best Co-Teaching Strategies to Accelerate Student Success Seminar at Bureau of Education & Research in West Orange, NJ	1/29/20	\$279.00
Kathryn Zintel	NJ School Music Assoc. Region I Intermediate Orchestra auditions at Parkway ES in Paramus, NJ	1/4/20	\$22.40

*2. grant employee #5050, whose name is on file in the Superintendent’s Office, a revised federal family and medical leave of absence with pay for the period beginning November 4, 2019 to December 20, 2019 and an unpaid leave of absence for the period beginning January 2, 2020 to March 27, 2020.

FMLA
#5050

- *3. grant employee #1840, whose name is on file in the Superintendent’s Office, a maternity leave of absence with pay for the period beginning January 2, 2020 to February 24, 2020 and an unpaid leave of absence for the period beginning February 25, 2020 to May 26, 2020. MATERNITY LEAVE #1840
- *4. grant an unpaid intermittent family leave of absence to employee #1312, whose name is on file in the Superintendent’s Office, for the period beginning December 2, 2019 to December 13, 2019 and beginning from January 6, 2020 and ending March 10, 2020. INTERMITTENT FAMILY LEAVE #1312

B. Resignations/Retirements

- *1. rescind the appointment of Michael Garibell as Head Softball Coach for the 2020 season. RESCIND GARIBELL HEAD SOFTBALL COACH
- *2. rescind the appointment of Danielle Stanton as Assistant Indoor Track Coach for the 2019-2020 season. RESCIND STANTON ASST. INDOOR TRACK COACH
- *3. rescind the appointment of Adam Herman as Head Indoor Track Coach for the 2019-2020 season. RESCIND HERMAN HEAD INDOOR TRACK COACH
- *4. approve the resignation of Olga Sagalchik as Advisor of INTERECT for the 2019-2020 school year, effective January 24, 2020. RESIGN. OF SAGALCHIK ADVISOR OF INTERECT

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

Motion was made by Mr. Feigenson, seconded by Mr. Manzelli to approve the following resolution:

- 1. WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) and William Feldman (hereinafter referred to as “Feldman”) are parties to an Employment Contract for the period beginning July 1, 2019 and ending July 1, 2020 (hereinafter referred to as the “Employment Agreement”); WILLIAM FELDMAN CONTRACT ADDENDUM 2019-2020

WHEREAS, the parties have agreed upon a modification to the terms of the Employment Contract, which is set forth in an Addendum to the Employment Contract between the River Dell Regional Board of Education and William Feldman, Assistant Superintendent for Curriculum, Instruction and Supervision (hereinafter referred to as the “Addendum”);

WHEREAS, the Addendum has been submitted to and approved by the Interim Executive County Superintendent, in accordance with N.J.S.A. 6A:23A-3.1; and

WHEREAS, the Board has conducted a public hearing on the Addendum and provided notice required by N.J.S.A. 18A:11-11;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute the Addendum on behalf of the Board.

Motion carried by the following roll call vote: Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef all voted aye. Mrs. O’Neill voted no. Mr. Samuel abstained. Mrs. Hartman was absent.

Motion was made by Mr. Manzelli, seconded by Mr. Feigenson to approve the following resolution:

- 2. WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) and Thomas L. Bonfiglio (hereinafter referred to as “Bonfiglio”) are parties to an Employment Contract for the period beginning July 1, 2019 and ending July 1, 2020 (hereinafter referred to as the “Employment Agreement”);

THOMAS
BONFIGLIO
CONTRACT
ADDENDUM
2019-2020

WHEREAS, the parties have agreed upon a modification to the terms of the Employment Contract, which is set forth in an Addendum to the Employment Contract between the River Dell Regional Board of Education and Thomas L. Bonfiglio, Business Administrator/Board Secretary (hereinafter referred to as the “Addendum”);

WHEREAS, the Addendum has been submitted to and approved by the Interim Executive County Superintendent, in accordance with N.J.S.A. 6A:23A-3.1; and

WHEREAS, the Board has conducted a public hearing on the Addendum and provided notice required by N.J.S.A. 18A:11-11;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute the Addendum on behalf of the Board.

Motion carried by the following roll call vote: Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef all voted aye. Mrs. O'Neill voted no. Mr. Samuel abstained. Stephanie Hartman was absent.

E. Appointments

- *1. approve the appointment of Jamie Woods as a Teacher of Physical Education (long term substitute) in the high school at a per diem rate of \$246.48 (BA Step 1), for the period beginning October 30, 2019 and ending March 23, 2020. J. WOODS
PHYS. ED
(L/T SUB)
- *2. approve an athletic department internship for Montclair State University graduate student Ryan Schmid for 135 hours beginning on January 15, 2020 and concluding in May 2020, with River Dell Athletic Director, Denis Nelson, as cooperating onsite supervisor. R. SCHMID
INTERNSHIP
MONTCLAIR
- *3. approve the appointment of Steven Iafrate to the position of Head Girls Indoor Track Coach for the 2019-2020 season, at a salary of \$8,550 (Group II) as per the RDEA Agreement. S. IAFRATE
HEAD GIRLS
INDOOR TRACK
COACH
- *4. approve the appointment of Teacher of Business Tammy Lenihan (leave replacement) to the position of Teacher of Business (tenure track), effective December 2, 2019 to June 30, 2020 at a salary of \$63,639 (MA Step 5). This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. T. LENIHAN
TEACHER OF
BUSINESS
(LEAVE
REPLMT.)

- *5. approve the appointment of the following extra-curricular advisors for the 2019-2020 school year, as per the RDEA Agreement
- EXTRA-CURRICULAR ADVISORS 2019-2020

Activity	Advisor	Salary
Spring Musical Costumer	Danielle Kasen	\$2,000
Spring Musical Technical Director	John Herbeck	\$2,000
Spring Musical Set Designer	Jeff Wilson	\$2,500

- *6. approve the appointment of Ming Ho as Chinese National Honor Society Advisor for the 2019-2020 school year at a prorated salary of \$2,000 effective December 2, 2019, as per the RDEA Agreement.
- M. HO
CHINESE NAT'L HONOR SOCIETY ADVISOR

- *7. approve the appointment of Substitute Teacher Matthew Fairchild as a volunteer assistant for the 2019-2020 Spring Musical
- M. FAIRCHILD
VOLUNTEER ASST.
SPRING MUSICAL

- *8. approve the appointment of the following extra-curricular advisors for the 2019-2020 school year effective January 27, 2020, at a prorated salary as per the RDEA Agreement:
- EXTRA-CURRICULAR ADVISORS PRORATED 2019-2020

Activity	Advisor	Salary
INTERACT	Alison Fontan, Co-Advisor	\$500
INTERACT	Olga Sagalchik, Co-Advisor	\$500

- *9. approve the appointment of the following substitute teachers for the 2019-2020 school year:
- SUB TEACHERS

Michael Montemarano	(60 credits – Rutgers University)
Maral Varjabedyan	(BA – Ramapo College of NJ)

IX. Curriculum/Student Affairs and Activities

- *1. approve the following course proposals for the 2020-2021 school year:
- COURSE PROPOSALS 2020-2021
- Astronomy
Hospitality & Tourism

X. Miscellaneous

- *1. approve the *2019-2020 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.* UNIFORM STATE MEMO OF AGREEMENT

XI. Finance/District Operation

FIRE/SECURITY DRILLS

- *1. Recording of Fire/Security Drills
 - Middle School November 11 & 25, 2019
 - High School November 19 & 26, 2019
- *2. Recording of Enrollment—(Attached)—November 2019 ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Reports (Attached)—November 2019 SUSPENSION/VIOLENCE/VANDALISM REPORT
- *4. Recording of HIB Reports—November 2019—N/A HIB REPORT
- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **October 2019** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report. NO OVER EXPENDITURES BOARD SECY. REPORT **OCT. 2019**
- *6. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **November 2019** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report. NO OVER EXPENDITURES BOARD SECY. REPORT NOV. 2019
- *7. accept the Scholarship Analysis Report for the month Ending **November 2019.** SCHOLARSHIP ANALYSIS RPT.- NOV. 2019

- *8. bill payments in the amount of **\$895,106.01** including **\$29,377.90** from Cafeteria Account Funds, and **\$427,802.20** for previously issued warrants, and **\$437,925.91** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **December 16, 2019**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

DEC. 2019
BILL PAYMENTS
- 9. Motion was made by Mr. Manzelli, seconded by Mr. Graef to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **November 2019**.

Motion carried by the following roll call vote: Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli and Albert Graef all voted aye. Stephanie Hartman was absent.

TRANSFERS/
ADJUSTMENTS
NOV. 2019
- *10. accept an additional donation into the Scholarship Accounts for the month of **November 2019**:

River Dell Secretarial Scholarship \$175.00

SCHOLARSHIP
ACCOUNTS – NOV. 2019
- *11. accept the Treasurer of School Monies Report for the month of **November 2019** and is in agreement with the Board Secretary’s Report.

TREASURER OF
SCHOOL MONIES RPT.
NOV. 2019
- *12. WHEREAS, the River Dell Regional BOE (“Plan Sponsor”) maintains the River Dell Regional BOE 457(b) Retirement Plan (“Plan”); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, the Plan Sponsor wishes to amend the written terms of the Plan in a good faith effort to meet the requirements of law, regulations or other issuances regarding unforeseeable emergency distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the unforeseeable emergency distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the unforeseeable emergency distribution final regulations will supersede any inconsistent plan provisions;

457(b)
RETIREMENT
PLAN
AMENDMENT

12/16/2019

XIV. Board Discussion - None

XV. Public Comments - None

XVI. Adjournment

ADJOURNMENT

Motion made by Mr. Samuel, seconded by Mr. Kupfer to adjourn at 8:34 p.m.
Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB;jm