

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

January 21, 2020

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, January 21, 2020 Board President, Albert Graef, called the meeting to order at 7:30 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Tracey-Ellen Ehalt, Albert Graef, Joseph Manzelli, Barbara Kuchar, Stephanie Hartman, Alan Feigenson, and Douglas Kupfer. John Samuel was not present.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Claudia O'Neill, seconded by, Stephanie Hartman to adopt the following resolution at 7:30 pm:

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Administrative collective bargaining agreement, athletic training student, administrative internship,*

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Alan Feigenson, seconded by Joseph Manzelli to resume open session at 8:00 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

**Board Members Present**

Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Stephanie Hartman, Alan Feigenson and Douglas Kupfer. John Samuel was not present.

ROLL CALL

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Student Liaison(s) Allyson Tariga. Greyson Ebnetter was not present.

Mr. Bonfiglio led everyone in a salute to the flag

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. O'Neill read the mission statement of the River Dell Regional School District

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only) - None**

**V. Student Member Report**

Student Liaison Alyson Tariga spoke about the completion of semester one, Internships, Project Graduation fundraiser and winter sports.

STUDENT  
MEMBER  
REPORTS

**VI. Reports****1. President's Report**

Mr. Graef reported on the following topics:

- January, 2020 meeting in Ramsey
- January meeting in Somerset for School Safety

**2. Superintendent's Report**

Mr. Fletcher reported on the following topics:

- Compliance
- Plaques will now be used to identify donated items to the Library
- "The Band" a book written by John Heinsius  
Class of 1968/1969, will become part of the River Dell Library Collection

**3. Committee Reports - None****4. Campus Facilities - None****5. Community Relations & Technology - None****6. Curriculum - None****7. Policy & Governance - None**

Motion was made by Alan Feigenson seconded by Douglas Kupfer to move that that all items designated with asterisks (\*) be part of a consent agenda and approved.

APPROVE  
CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Kupfer and Mr. Feigenson. Mrs. Hartman voted aye on all resolutions except VII, she abstained. Mr. Samuel was not present.

**VII. Board Meeting Minutes**

\*approve the following Board meeting minutes:

December 16, 2019 Executive and Regular Session

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS  
FOR STAFF

Name	Workshop/Conference	Date	Amount (Not to Exceed)
Mike Dunphy	Microsoft Ignite the Tour Government at Walter E. Washington Convention Center in Washington, D.C.	2/6-7/2020	\$1,200.00
William Feldman	2020 SEL Institute Conference at Hyatt Regency Bloomington-Minneapolis in Bloomington, Minnesota	4/27-28/2020	\$1,864.00
Anthony Loria	SUPA Italian Spring 2020 Seminar at Lubin House in NYC	2/14/2020	\$20.00
Denis Nelson	NJ State Athletic Directors Conference and Workshop at Golden Nugget Hotel/Resort in Atlantic City, NJ	3/16-20/2020	\$84.94
Mary C. Risi	NewsLitCamp at Bloomberg News in NYC	1/27/2020	\$19.00
Kelli Shill	Accounting Educators' Workshop at WilkinGuttenplan in East Brunswick, NJ	5/1/2020	\$53.60
Maria Uzzi	SUPA Italian Spring 2020 Seminar at Lubin House in NYC	2/14/2020	\$25.00
Marc Wachter	Microsoft Ignite the Tour Government at Walter E. Washington Convention Center in Washington, D.C.	2/6-7/2020	\$1,200.00
Marianthe Williams	Microsoft Ignite the Tour Government at Walter E. Washington Convention Center in Washington, D.C.	2/6-7/2020	\$1,200.00
Kathryn Zintel	NJ School Music Assoc. Region I Jr. High Chorus Audition at Clifton High School in Clifton, NJ and Rehearsal at Memorial Middle School in Fair Lawn, NJ	2/8/2020 3/11/2020	\$31.50

- \*2. grant Employee #5063, whose name is on file in the Superintendent's Office, a maternity leave of absence beginning April 27, 2020 and ending September 30, 2020

MATERNITY  
LEAVE  
EMPLOYEE  
#5063

**C. Reappointments/Reassignments/Transfers**

**D. Salary Adjustments/Corrections**

- \*1. approve the salary adjustment of Teacher of Special Education Samantha Altman from \$60,864 (MA Step 4) to \$63,639 (MA+16 Step 4) effective February 1, 2020 for the 2019-2020 school year.
- \*2. approve the salary adjustment of Teacher of Mathematics Maura Wallace from \$77,497 (MA+16 Step 9) to \$80,270 (MA+32 Step 9) effective February 1, 2020 for the 2019-2020 school year.

S. ALTMAN  
SALARY ADJ.

M. WALLACE  
SALARY ADJ.

**E. Appointments**

- \*1. approve the following substitute teacher for the remainder of the 2019-2020 school year:

D. ACEVEDO  
SUBSTITUTE  
TEACHER

Deborah Acevedo (60 credits – New Jersey City University)

**IX. Curriculum/Student Affairs and Activities**

**X. Miscellaneous**

**XI. Finance/District Operation**

- \*1. accept, that as of **December 2019** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

ACKNOWLEDGE  
NO OVER  
EXPENDITURES  
ACCEPT BOARD  
SECRETARY  
REPORT

- \*2. accept the Scholarship Analysis Report for the month ending December 2019.

SCHOLARSHIP  
ANALYSIS RPT.

- \*3. recommend bill payments in the amount of **\$1,150,713.19** including **\$26,982.63** from Cafeteria Account Funds, and **\$416,026.40** for previously issued warrants, and **\$707,704.16** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **January 21, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services).

BILL PAYMENTS  
JANUARY 2020

- \*5 accept the following donations into the Scholarship Accounts for the month of **January 2020**:

SCHOLARSHIP  
ACCOUNTS

Lindsey Manzelli Memorial Scholarship	\$ 100.00
Brad Hoey Scholarship	550.00
Jennifer Fialko Scholarship	<u>5,000.00</u>
<b>TOTAL</b>	<b>\$5,650.00</b>

- |      |  |  |
|------|--|--|
| *6.  | accept the Treasurer of School Monies Report for the month of <b>December 2019</b> and is in agreement with the Board Secretary's Report.  | 01/21/20<br>TREASURY OF<br>SCHOOL MONIES<br>REPORT |
| *7   | approve the updates and revisions by SSP Architects for the Long-Range Facilities Plan (LRFP) pursuant to New Jersey Statute 18A:7G-4, based on the report dated September 27, 2019. A copy of the Long-Range Facilities Plan can be found in the Business Office. | SSP ARCHITECTS<br>LONG-RANGE<br>FACILITIES PLAN    |
| *8.  | approve the proposed school calendar for 2020-2021, as per the attached.   | 2020-2021<br>CALENDAR                              |
| *9.  | approve the disposal of technology resources that are either broken or obsolete, as per the list located in the Board Office.  | DISPOSAL OF<br>TECH. RESOURCES                     |
| *10. | continue Out-of-District Placement for Student #253566 at Bonnie Brae for the 2019-2020 school year, at the cost of tuition in the amount of \$83,640.   | BONNIE BRAE<br>STUDENT<br>#253565                  |
| *11. | approve bedside instruction for Student #232849 for 5 hours per week via Silvergate Prep instructors at the cost of \$50.78 per hour, for approximately 4 weeks effective January 2, 2020.   | BEDSIDE<br>INSTRUCTION<br>STUDENT #232849          |

**B. Resignations/Retirements**

- |    |   |  |
|----|---|--|
| 1. | Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to accept, with regret, the resignation due to retirement of High School Principal Lorraine Brooks, effective July 1, 2020. | L. BROOKS<br>H.S. PRINCIPAL<br>RESIGNATION |
|----|---|--|

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mrs. Ehalt, Mrs. Kucher, Mrs. Hartman, Mr. Manzelli, Mr. Graef, Mr. Feigenson, and Mr. Kupfer all voted aye. Mr. Samuel was not present.

**I. Finance/District Operation**

- |    |   |   |
|----|---|---|
| 4. | Motion was made by Mr. Manzelli seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending <b>December 2019</b> . | LINE ITEM<br>TRANSFERS &<br>ADJUSTMENTS |
|----|---|---|

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, Mr. Graef, Mr. Feigenson, and Mr. Kupfer all voted aye.  
Mr. Samuel was not present.

- XII. Old Business - School safety and security were discussed.**  
**XIII. New Business - None**

01/21/20

- XIV. Board Discussion –**
- XV. Public Comments - None**
- XVI. Adjournment**

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn at 8:36 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,



Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:kh