

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

March 16, 2020

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, March 16, 2020. Board President, Albert Graef, called the meeting to order at 7:30 p.m.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Joseph Manzelli and Albert Graef. John Samuel, Barbara Kuchar and Stephanie Hartman were absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson, to adopt the following resolution at 7:30 p.m.:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Retirement of staff member; reappointment of leave replacement

It is anticipated that the length of time of this executive session will be -30- minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes. Mr. Samuel, Ms. Kuchar and Ms. Hartman were absent for this motion.

Executive Session ended at 7:52 p.m.

Motion was made by Mr. Feigenson, seconded by Mrs. O’Neill, to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar (arrived at 8:11 p.m.), Joseph Manzelli and Albert Graef. John Samuel and Stephanie Hartman were absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Jody Murphy, Administrative Assistant to the Business Administrator
Marc Wachter, Technology Specialist/Assistant Business Administrator

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website. According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District.

MISSION STATEMENT

IV. Public Comments (on agenda items only) - None

V. Student Member Report – Students were not present.

VI. Reports

REPORTS

1. President’s Report

Mr. Graef mentioned the email he received from N.J. School Boards Association regarding Virtual Board of Education Meetings.

Mr. Graef commented on how well Mr. Fletcher is keeping the lines of communication open during this time.

2. Superintendent’s Report

Mr. Fletcher distributed the fourth testing report of the year to the Board.

TESTING REPORT #4

Mr. Fletcher shared the District School Performance Report with the Board. He indicated that it will also be posted on the River Dell website.

SCHOOL
PERFORMANCE
REPORT

Mr. Fletcher updated the Board on the Coronavirus (COVID-19) situation. March 16 was the first day of virtual instruction, which is expected to run through March 27. All went well with virtual instruction and it will count towards the 180-day requirement. He indicated that things may change after re-evaluation. All formal communication has been posted to the website. Mr. Fletcher thanked the Board for its support in continuing operations in the district. Also, Mr. Fletcher thanked the River Dell Education Association for their cooperation and support.

COVID-19
UPDATE

Mr. Kupfer congratulated Mr. Fletcher on the smooth transition to virtual instruction.

Committee Reports:

COMMITTEE
REPORTS

- 3. Budget & Finance – Mr. Feigenson spoke regarding interest rates and the consideration of refinancing the referendum. It was decided that it was not reasonable due to the short term left on the debt.
- 4. Campus Facilities – Nothing to report.
- 5. Community Relations & Technology – Mr. Graef indicated that the Committee discussed plans for school closing. Also, Mr. Graef discussed revising the policy manuals to make them gender neutral.
- 6. Curriculum – Nothing to report.
- 7. Policy & Governance – Nothing to report.

Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer, to bring forward the items on the Executive Agenda for decision.

Motion carried by the following roll call vote: Mrs. O’Neill, Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted aye. Mr. Samuel and Mrs. Hartman were absent.

Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer that all items designated with asterisks (*) be part of a consent agenda and approved.

Motion carried by the following roll call vote: Mrs. O’Neill, Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted aye. Mr. Samuel and Mrs. Hartman were absent.

VII. Board Meeting Minutes

**BOARD
MINUTES**

*Approve the following Board meeting minutes:

January 6, 2020	Reorganization and Regular Meeting
January 21, 2020	Executive and Regular Meeting
January 30, 2020	Special Meeting
February 3, 2020	Executive and Regular Meeting

VIII. Personnel

A. Special Requests

**PROF. DAY
REQUESTS
FOR STAFF**

*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

Name	Workshop/Conference	Date	Amount (Not to Exceed)
Debra Bollinger	Making the Best Use of Desmos to Strengthen Your Math Instruction Seminar at the Wilshire Grand Hotel in West Orange, NJ	5/12/20	\$296.50
April Clark	AP Statistics Roundtable at Mahwah High School in Mahwah, NJ	3/27/20	\$10.05
Barbara Connolly	School Library Journal Day of Dialog at New York Academy of Medicine in New York City	5/27/20	\$164.00
Brian DiUbaldo	University of Tampa Counselor Visit along with Eckerd College, University of South Florida Tampa and University of South Florida St. Petersburg	4/5-9/20	\$700.00
Kear Halstater	Good Ideas in Teaching Precalculus and ... Conference at Rutgers University in New Brunswick, NJ	3/20/20	\$225.00
Bill Kleinfelder	Good Ideas in Teaching Precalculus and ... Conference at Rutgers University in New Brunswick, NJ	3/20/20	\$225.00
Lydia Oser	The Power of the Mindsets: Nurturing Motivation and Resilience in Students with Special Needs at Chapel Hill Academy in Lincoln Park, NJ	3/20/20	\$62.88

*2. approve the appointments of the following River Dell staff members to work additional schedules as noted for the 2019-2020 school year, at salaries as per the RDEA Agreement:

**WORK
ADDITIONAL
SCHEDULES**

Staff	Class	Schedule	Salary	Effective
Vicky Kantanas	English 9 ICS	20%	\$21,974 (MA+48 Step 17 \$109,870)	6/3-18/2020

Jessica Rickershauser	English 12 RC	20%	\$17,385 (MA+16 Step 12 \$86,926)	6/3-18/2020
Pam LoPilato	English 9 ICS	20%	\$21,420 (MA+32 Step 17 \$107,101)	6/3-18/2020
Marissa VanTol	English/History Lab	20%	\$19,207 (MA+48 Step 13 \$96,033)	6/3-18/2020
Maureen Kiel	English 12RC	20%	\$21,253 (MA Step Off A \$106,263)	6/3-18/2020

B. Resignations/Retirements

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

E. Appointments

- *1. approve the appointment of Nico Velez as open gymnasium supervisor for the spring 2020 season (April 2, 16, 23, 30; May 7, 14, 21, 28; June 4, 11). Each session to begin at 6:00am and conclude at 7:00am, at a cost not to exceed season total of \$1,000, as per the RDEA Agreement. N. VELEZ
OPEN GYM
SUPERVISOR
- *2. approve the appointment of Emily Wong as a Girls Lacrosse volunteer assistant coach for the spring athletic season 2020. E. WONG
GIRLS
LACROSSE

IX. Curriculum/Student Affairs and Activities

- *1. approve the establishment of the following extra-curricular activity at the high school for the 2020-2021 school year, at a stipend as per the RDEA Agreement: ESTABLISHMENT
OF DECA CLUB

<u>Activity</u>	<u>Stipend</u>
DECA Club	\$1,212.00
- *2. approve the following course approval for the 2020-2021 school year: COURSE
APPROVAL
RDMS 101

RDMS 101

X. Miscellaneous

XI. Finance/District Operation

- *1. Pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **January 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/ Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. BOARD
SECY.
REPORT
JAN. 2020
- *2. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **February 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/ Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. BOARD
SECY.
REPORT
FEB. 2020
- *3. accept the Scholarship Analysis Report for the months ending **January 2020 and February 2020**. SCHOLARSHIP
ANALYSIS REPORTS
JAN. & FEB. 2020
- *4. bill payments in the amount of **\$1,236,793.99** including **\$41,123.13** from Cafeteria Account Funds, and **\$403,908.24** for previously issued warrants, and **\$791,762.62** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **February 28, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services). BILL
PAYMENTS
FEB. 28, 2020
- *5. bill payments in the amount of **\$1,165,188.30** including **\$0** from Cafeteria Account Funds, and **\$411,871.81** for previously issued warrants, and **\$753,316.49** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **March 16, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services). BILL
PAYMENTS
MAR. 16, 2020

6. Motion by Mr. Feigenson, seconded by Mr. Manzelli to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2020 and February 2020**. TRANSFERS/
ADJUSTMENTS
JAN./FEB. 2020

Mrs. O’Neill, Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted aye. Mr. Samuel and Mrs. Hartman were absent.

- *7. accept the following donations into the Scholarship Accounts for the month of **March 2020**: SCHOLARSHIP
ACCOUNTS
DONATION

River Dell Secretarial Scholarship	\$191.00
TOTAL	\$191.00

- *8. accept the Treasurer of School Monies Report for the month of **January 2020 and February 2020** and is in agreement with the Board Secretary’s Report. TREASURER OF
SCHOOL MONIES
REPORT
JAN./FEB. 2020

Mr. Bonfiglio reviewed the 2020-21 preliminary budget with the Board. The final vote will take place at the April 27, 2020 Board of Education meeting. The power point of the Budget will be on the River Dell website.

9. Motion by Mr. Feigenson, seconded by Mr. Manzelli to approve the following resolution: PRELIMINARY
BUDGET
FY2020-2021

BE IT RESOLVED to approve a school district preliminary budget for the FY2020-2021 School Year for submission to the Executive County Superintendent’s Office as follows:

Tax Levy	\$31,619,271
Current Expenses	\$34,076,792
Capital Outlay	240,287
Special Revenue	451,000
Debt Service	<u>1,425,600</u>
TOTAL ALL EXPENSES	\$36,193,679

Capital Reserve Withdrawal – Other Capital Projects – Statement of Purpose

Included in budget line 620, *Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects* is \$180,000 for other capital project including: Security Vestibule (\$180,000). The total cost of this project is \$180,000 which represents expenditures for construction elements or projects that are in

addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Mrs. O’Neill, Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted aye. Mr. Samuel and Mrs. Hartman were absent.

- *10. **WHEREAS**, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”); and

SCAVENGER/
RECYCLING
SERVICES
(INTERSTATE
WASTE
SERVICES)

WHEREAS, on February 14, 2020, the Board received one (1) bid for the Services, submitted by Interstate Waste Services of New Jersey, Inc. (hereinafter referred to as “Interstate Waste”) with a base bid for Services to the River Dell Regional School District in the amount of \$78,259.80, representing the combined cost per year in the amount of \$25,319.40 for the 2020-2021 school year; \$26,079.00 for the 2021-2022 school year; and \$26,861.40 for the 2022-2023 school year, and a base bid for Services to the Oradell Public School District in the amount of \$17,391.24, representing the combined cost per year in the amount of \$5,626.56 for the 2020-2021 school year, \$5,795.40, for the 2021-2022 school year and \$5,969.28 for the 2022-2023 school year; and

WHEREAS, the bid submitted by Interstate Waste is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Interstate Waste.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for Scavenger/Recycling Services to Interstate Waste Services of New Jersey, Inc. in the amount of \$78,529.80 for Services to the River Dell Regional School District, and \$17,391.24 for Services to the Oradell Public School District. The Board reserves the right to extend the contract in its sole discretion for two (2) one-year terms, one (1) two-year term, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

*11. **WHEREAS**, the River Dell Regional Board of Education (“the Board”) and D’Onofrio & Son Inc. (“D’Onofrio”) are parties to an Agreement for landscaping services (“Services”) for the 2018-2019 through 2019-2020 school years (“Agreement”); and

LANDSCAPING
SERVICES
(D’ONOFRIO &
SON, INC.)

WHEREAS, the Agreement specifically provides that the Board may renew the Agreement for one, two-year term in accordance with N.J.S.A. 18A:18A-42; and

WHEREAS, D’Onofrio has proposed a price of \$35,955 for the 2020-2021 school year and \$36,674 for the 2021-2022 school year, which does not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available as of the present date; and

WHEREAS, the Board has determined that D’Onofrio has been rendering the Services in an effective and efficient manner and desires to extend the Agreement for two years, for the 2020-2021 school year and 2021-2022 school year; and

WHEREAS, the parties are desirous of amending the Agreement consistent with the above;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby extends the Agreement with D’Onofrio for the 2020-2021 school year in the amount of \$35,955, and for the 2021-2022 school year in the amount of \$36,674. This amount represents a price increase of 2% in each year of the Agreement.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the attached addendum to the Agreement and any other documents necessary to effectuate the terms of this Resolution.

*12. **BE IT RESOLVED** that the River Dell Regional Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2020-2021 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

SOUTH BERGEN
JOINTURE COMM.
TRANSPORTATION
AGREEMENT

BE IT FURTHER RESOLVED that the River Dell Regional Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to his resolution.

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| *13. | approve homebound instruction for Student #232974 provided by Educere, effective February 20, 2020 until March 18, 2020 at an approximate cost of \$29.00 per week. | HOMEBOUND
INSTRUCTION
STUDENT #232974 |
| *14. | approve homebound instruction for Student #212020 provided by Educere effective February 20, 2020 until June 18, 2020 at an approximate cost of \$29.00 per week. | HOMEBOUND
INSTRUCTION
STUDENT #212020 |
| *15. | approve homebound instruction for Student #222427 provided by Educere, effective April 13, 2020, at a total cost of \$1,044.00. | HOMEBOUND
INSTRUCTION
STUDENT #222427 |
| *16. | Approve homebound instruction for Student #253557 provided by Educere, effective March 10, 2020 until April 30, 2020 at an approximate cost of \$29.00 per week. | HOMEBOUND
INSTRUCTION
STUDENT #253557 |
| *17. | approve the out-of-district placement for Student #223302 at Essex Valley School effective March 2, 2020, the cost of tuition for the remainder of the 2019-2020 school year is \$26,847.23. | OUT-OF-DIST.
PLACEMENT
STUDENT #223302 |

III. Items for Board Discussion and Decision

B. Resignations/Retirements

- | | | |
|-----|---|----------------------------|
| *1. | accept, with regret, the resignation due to retirement of Middle School Head Custodian Robert Dougherty, effective June 30, 2020. | R. DOUGHERTY
RETIREMENT |
|-----|---|----------------------------|

C. Reappointments/Reassignments/Transfers

- | | | |
|-----|---|-----------------------------------|
| *1. | approve the reappointment of Christy Hoover as a Teacher of Special Education (leave replacement), effective April 1, 2020 to June 19, 2020 at a prorated salary of \$54,478 (MA Step 1). | C. HOOVER
LEAVE
REPLACEMENT |
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XII. Old Business – None

XIII. New Business – Mrs. O’Neill reiterated the need for social distancing.	NEW BUSINESS/ SOCIAL DISTANCING
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XIV. Board Discussion - None

XV. Public Comments - None

XVI. Adjournment

ADJOURNMENT

Motion was made by Mr. Feigenson, seconded by Mrs. O'Neill,
to adjourn at 8:27 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:jm