

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

September 21, 2020
(Virtual Meeting)

A Regular Session Meeting of the River Dell Regional Board of Education was held on September 21, 2020 Board President, Albert Graef, called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Claudia O’Neill, seconded by Alan Feigenson, to adopt the following resolution at 7:01 p.m.:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Personnel update; maternity leaves of absence; work schedule change; additional work schedules, substitute rate increase; salary adjustment; appointment of head custodian; appointment of custodian; appointment of teacher

It is anticipated that the length of time of this executive session will be 60 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Executive Session ended at 7:56 p.m.

Motion was made by Joseph Manzelli, seconded by Douglas Kupfer to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Thomas Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Marc Wachter, Technology Specialist/Assistant Business Administrator
Jody Murphy, Administrative Assistant to the Business Administrator
Approximately 112 others were in attendance virtually.

Thomas Bonfiglio read the following statement:

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website. According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Stephanie Hartman read the mission statement of the River Dell Regional School District.

MISSION STATEMENT

PRESENTATION: School Update – Patrick J. Fletcher

PRESENTATION MR. FLETCHER

- Mr. Fletcher presented the graduation data from the 2019-20 school year.
- He also discussed the School Reopening Plan. River Dell is on target to start the hybrid schedule beginning October 5, 2020. Principals will be sending out building specific correspondence. Emails were sent to all families who chose hybrid and virtual to confirm participation. Critical PPE equipment has been secured for the opening. Personnel matters have been resolved.
- Mr. Fletcher reported that River Dell began testing of COVID-19 tracking software. Staff and students will have to complete a survey regarding exposure/symptoms related to COVID-19 for clearance to enter school building.

- He mentioned that the River Dell Middle School and High School will be conducting tours for the new 7th and 9th Graders.
- Mr. Fletcher also mentioned that River Dell will be holding sessions for River Dell seniors to take the SAT and the ACT.
- He indicated that the Board of Education is working on a “Frequently Asked Questions” document which will be posted on the River Dell website.

IV. Public Comments

PUBLIC COMMENTS

Discussion ensued with the public on the School Reopening Plan.

V. Student Member Report – None

STUDENT MEMBER REPORT

VI. Reports

1. President’s Report – Nothing to report.

PRESIDENT’S REPORT

2. Superintendent’s Report – See presentation above by Mr. Fletcher

SUPERINTENDENT’S REPORT

Committee Reports

COMMITTEE REPORTS

3. Budget & Finance – Mr. Feigenson indicated that the committee met and went through the finances. River Dell applied for grants and received one already. Additional funds were allocated towards substitutes, disinfectants, and cleaning supplies. River Dell is in good shape financially.

4. Facilities & Security – Mr. Kupfer indicated that the committee met last week. They walked through buildings, checked signage and students’ walking paths. Everything looks good. They reviewed PPE replenishment. They are meeting again tomorrow to continue discussions and go through all the items to be ready for October 5.

5. Community Relations & Technology – Mr. Samuel indicated that the committee met last week. He emphasized reviewing the FAQ document that will be posted on the River Dell website. Suggestions are welcomed and should be forwarded to Mr. Fletcher. The Committee discussed exploring additional technology to help teachers interact with students. They are supplementing the technology and piloting some technology which they are hopeful will be available as the school year progresses.

- 6. Curriculum – Mrs. Hartman indicated that the committee met last week. They are always actively working with content continuity. The goal is to get the most qualified people in teaching content to students in the best manner possible. The committee will continue to work on any new curriculum or changes to the program of study. That will continue at the next regularly scheduled meeting or sooner, if needed.
- 7. Policy & Governance – Mrs. O’Neill indicated that the Policy Committee is constantly reviewing and updating policies. They worked on additions to existing policies that are on this evening’s agenda. Policy changes are being received daily from the State.

Motion was made by Claudia O’Neill, seconded by Alan Feigenson that all items designated with asterisks(*) be part of a consent agenda and approved.

CONSENT
AGENDA

Claudia O’Neill, Alan Feigenson, Tracey-Ellen Ehalt , Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef all voted aye. John Samuel voted aye on all, except VIII.E.2 which he abstained.

VII. Board Meeting Minutes

APPROVAL OF
MINUTES

*Approve the following Board meeting minutes:

- July 27, 2020 Executive & Regular Meeting Minutes
- August 17, 2020 Executive & Regular Meeting Minutes
- August 27, 2020 Executive & Regular Meeting Minutes

VIII. Personnel

A. Special Requests – None

SPECIAL REQUESTS

B. Resignations/Retirements

RESIGNATIONS/RETIREMENTS

*1. Rescind the appointment of the following extra-curricular advisors for the 2020-2021 school year:

RESCIND EXTRA-
CURRICULAR
ADVISORS 2020-2021

Name	Activity
Alycia Russell	Anime (Animation) Club
Kathryn Anecchino	Spanish National Honor Society
Carole Guerriero	French/Italian Club

C. Reappointments/Reassignments/Transfers – None

REAPPOINTMENTS/
REASSIGNMENTS/
TRANSFERS

D. Salary Adjustments/Corrections

- *1. Approve a salary adjustment for Teacher of Spanish Erika Major from \$72,451 (MA+16 Step 7) to \$75,243 (MA+32 Step 7), effective September 1, 2020 for the 2020-2021 school year, as per the RDEA agreement.

SALARY
ADJUSTMENT
E. MAJOR

E. Appointments

- *1. Approve the appointment of the following volunteer coach for the 2020 fall athletic season:

VOLUNTEER
COACH
FALL 2020
K. LYNCH

Kellie Lynch Cheering

- *2. Approve the appointment of the following extra-curricular advisors for the 2020-2021 school year, at stipends as per the RDEA Agreement:

EXTRA-
CURRICULAR
ADVISORS 2020-2021

Name	Activity	Stipend
Casey D’Elia	Anime (Animation) Club	\$1,212.00
Mike O’Toole	Chess Club	\$1,515.00
Samantha Altman	Fashion Club	\$1,212.00
Mike O’Toole	History Club	\$1,212.00
Kelli Shill	Model UN Club	\$2,525.00
Yomaira Tarifa	Spanish National Honor Society	\$2,020.00
Carole Guerriero	French/Italian Club Co-Advisor	\$606.00
Miriam Garau-Gargiulo	French/Italian Club Co-Advisor	\$606.00

IX. Curriculum/Student Affairs and Activities - None

CURRICULUM/
STUDENT AFFAIRS &
ACTIVITIES

X. Miscellaneous

- 1. Motion by Claudia O’Neill, seconded by Douglas Kupfer to approve the reading of the following exhibit:

POLICY/EXHIBIT
2121-E

2000 Series 2121-E Line of Responsibility

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt , Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef all voted aye.

- *2. Approve the approve the 2020-2021 Nursing Services Plan.

NURSING SERVICES
PLAN 2020-2021

*3. Approve the attached athletic transportation procedures, consistent with Policy 3541.33 Transportation Safety, for the 2020-2021 school year.

ATHLETIC
TRANSPORTATION
PROCEDURES

4. Motion by Stephanie Hartman, seconded by Claudia O’Neill to approve the suspension of Bylaw 9311 with regard to revisions to Policies 3541.33 and 5141.3. These policies were revised and approved on August 27, 2020. Subsequent to that approval additional revisions were released that are necessary to be in place prior to opening on October 5, 2020.

SUSPENSION
OF BYLAW 9311

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt , Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef all voted aye.

5. Motion by Claudia O’Neill, seconded by Alan Feigenson to approve the revisions of the following policies per the preceding resolution:

POLICY
REVISIONS

3000 Series:
3541.33 Transportation Safety

3000 SERIES

5000 Series:
5141.3 Health Examinations and Immunizations

5000 SERIES

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt , Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef all voted aye.

XI. Finance/District Operation

*1. Pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **July and August 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

NO OVER
EXPENDITURES
BOARD SECY.
REPORT
JULY & AUG. 2020

*2. Accept the Scholarship Analysis Report for the months ending **July and August 2020.**

SCHOLARSHIP
ANALYSIS REPORT
JULY & AUG. 2020

*3. Bill payments in the amount of **\$1,588,084.37** including **\$-0-** from Cafeteria Account Funds, and **\$397,933.24** for previously issued warrants, and **\$1,190,151.13** for River Dell warrants to be issued,

BILL PAYMENTS
AUG. 2020

of which **\$-0-** is to be issued for capital projects, for the period ending **August 31, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

- *4. Bill payments in the amount of **\$781,438** including **\$1,637.08** from Cafeteria Account Funds, and **\$502,195.51** for previously issued warrants, and **\$277,605.41** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **September 21, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS
ENDING
SEPT. 21, 2020

- 5. Motion by Joseph Manzelli, seconded by Alan Feigenson, to accept line item transfers and the adjustments as listed in the Financial Report for the months ending **July and August 2020**.

TRANSFERS/
ADJUSTMENTS/
JULY & AUG. 2020

Claudia O’Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt , Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef all voted aye.

- *6. Accept the following donations into the Scholarship Accounts for the months of:

DONATIONS
SCHOLARSHIP
ACCOUNTS
AUG. & SEPT. 2020

August 2020:

Scott Evan Baker Scholarship	<u>\$50.00</u>	
TOTAL		\$50.00

September 2020:

Nicholas Lamendola Memorial Scholarship	<u>\$1000.00</u>	
TOTAL		\$1000.00

- *7. Accept the Treasurer of School Monies Report for the months of **July and August 2020** and is in agreement with the Board Secretary’s Report.

TREASURER OF SCHOOL
MONIES REPORT
JULY & AUG. 2020

- *8. Approve the Non-Public School Nursing Agreement with the County of Bergen for the 2020-2021 school year, at a cost not to exceed \$9,935.33.

NON-PUBLIC
SCHOOL NURSING
AGREEMENT
2020-2021

*9. Approve the SY 2020-2021 ESSA Allocations in the following amount:

ESSA
ALLOCATIONS
2020-2021

	Title I	Title I Carryover	Title IIA	Title III Immigrant	Title IV	Grant Totals
River Dell	\$42,955	\$14,020.55	\$14,186	\$1,564	\$7,039	\$79,764.55
Bergen Catholic			\$5,967	\$939	\$2,961	\$9,867
TOTALS	\$42,955	\$14,020.55	\$20,153	\$2,503	\$10,000	\$89,631.55

of which we are a participant in a consortium for the Title III allocation only where Lyndhurst School District is the LEA.

*10. Approve ABA services for out-of-district Student #191423 provided by the following ABA providers for the 2020-2021 school year:

ABA SERVICES
2020-2021

ABA Provider	Hourly Rate	Hours	# of Weeks	Total Cost
Elizabeth Shick	\$40	4 per week	48	\$7,680.00
Melissa M. Angelesa d/b/a Prism Behavioral Consulting LLC	\$40	1 per month	12	\$480.00

Motion was made by Joseph Manzelli, seconded by Douglas Kupfer to bring the Executive Agenda forward for discussion and decision:

EXECUTIVE
AGENDA
CARRIED FORWARD

XII. Items for Board Discussion and Decision

A. Special Request

1. Grants Employee #5064, whose name is on file in the Superintendent’s Office, a maternity leave of absence for the period beginning November 24, 2020 to April 30, 2021.
2. Grants Employee #5071, whose name is on file in the Superintendent’s Office, a maternity leave of absence for the period beginning January 11, 2021 to May 28, 2021.
3. Approve a work schedule change and salary adjustment for the following teacher, for the 2020-2021 school year:

Ming Ho from 80% to 100% (\$97,252 – MA+32 Step 14)

MATERNITY
LEAVE OF ABSENCE
EMPLOYEE #5064

MATERNITY
LEAVE OF ABSENCE
EMPLOYEE #5071

SCHEDULE CHANGE/
SALARY ADJUSTMENT
M. HO

4. Approve the appointment of the following staff member to work an additional 25% schedule, at a salary as per the RDEA Agreement: STAFF WORK
ADD’L 25%

Staff	Class	Schedule	Salary	Effective
Alison Saffos	M/S English	25%	\$18,811 (MA Step 9)	9/4/20 to 9/30/20
Kathryn Jackson	M/S English	25%	\$22,580 (MA+32 Step 12)	9/4/20 to 9/30/20

5. Approve the increase in Substitute Teacher daily pay rate from \$85.00 per day to \$125.00 for the 2020-2021 school year. SUBSTITUTE
PAY INCREASE

B. Resignations/Retirements – None RESIGNATIONS/
RETIREMENTS

C. Reappointments/Reassignments/Transfers – None REAPPOINTMENTS/
REASSIGNMENTS/
TRANSFERS

D. Salary Adjustments/Correction

1. Approve a salary adjustment for Teacher of Math Karen Foglio from \$75,243 (MA Step 9) to \$78,032 (MA+16 Step 9), effective September 1, 2020 for the 2020-2021 school year, as per the RDEA agreement. SALARY ADJ.
K. FOGLIO

E. Appointments

1. Approve the appointment of Evelio Guzman as Head Custodian, for the 2020-2021 school year effective October 1, 2020 at a prorated salary of \$55,850, including \$1,350 Black Seal stipend. APPOINTMENT
HEAD CUSTODIAN
E. GUZMAN
2. Approve the appointment of Charibelkis Checo de Baez to the position of Building Service Employee (custodian) for the 2020-2021 school year effective October 1, 2020 at a prorated salary of \$38,000. APPOINTMENT
CUSTODIAN
C. CHECO DE BAEZ
3. Approve the appointment of Janice Kovalick as a Teacher of Special Education (Tenure Track), effective September 22, 2020 to June 30, 2021 at a salary of \$75,243 (BA+16 Step 10). This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A-39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. APPOINTMENT
TEACHER
SPEC. ED.
J. KOVALICK

Claudia O'Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt ,
Douglas Kupfer, Barbara Kuchar, Stephanie Hartman,
Joseph Manzelli and Albert Graef all voted aye.

XIII. Old Business

OLD BUSINESS

Mrs. Hartman mentioned co-curriculars theme of citizenry/
pandemic situation. She mentioned augmenting that with
Ruth Bader Ginsberg decisions. Also, Mrs. Hartman
indicated that she is considering resigning from the Board.

XIV. New Business - None

NEW BUSINESS

XV. Public Comments—General

PUBLIC COMMENTS-GENERAL

A member of the public asked about the Assistant
Superintendent for Curriculum, Instruction and
Supervision position recently vacated.

XVI. Adjournment

ADJOURNMENT

Motion was made by Claudia O'Neill, seconded by John Samuel,
to adjourn at 9:19 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:jm