

RIVER DELL REGIONAL BOARD OF EDUCATION
REGULAR SESSION
January 19, 2021
(Hybrid Meeting)

A Regular Session Meeting of the River Dell Regional Board of Education was held January 19, 2021. Board President, Albert Graef, called the meeting to order at 8:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, John Samuel and Stephanie Hartman.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Marc Wachter, Technology Specialist/Assistant Business Administrator
Student Liaison(s) Noelle Sarafian, Jesse Henderson and Josh Wiesenfeld
Kerry Heiser, Secretary Accounts Payable
Approximately 140 others were in attendance virtually.

Mr Bonfiglio led everyone in a salute to the flag

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District.

MISSION
STATEMENT

4. **Public Comments (on agenda items only)**

PUBLIC
COMMENTS

5. **PRESENTATION:**

6. **Student Member Report** – Nothing to report.

STUDENT
MEMBER
REPORT

7. **Reports**

1. President’s Report

Mr. Graef asked the Student Representatives Noelle Sarafian, Jesse Henderson and Josh Wiesenfeld about their experience attending school in the virtual and hybrid format.

PRESIDENT
REPORT

Mr. Graef visited the High School to thank Jack Hynes for serving as Principal the past few months during these trying times.

Mr. Graef welcomed Brian Pepe, the new High School Principal.

Mr. Graef stated that there will be a virtual Ethics Presentation at the February 8, 2021 Board Meeting. At the March 15, 2021 Board Meeting there will be a presentation on Hidden Bias.

2. Superintendent’s Report

SUPERINTENDENT
REPORT

Mr. Fletcher thanked Jack Hynes for his support and for being the High School Principal these past few months in a virtual format. Mr. Fletcher welcomed Brian Pepe, the new High School Principal.

Mr. Fletcher discussed the upcoming Board Training required to remain a certified Board of Education.

Mr. Fletcher gave an update on the Covid 19 situation. One quarter of students are attending school in person.

Mr. Fletcher discussed the 2021-2022 School Calendar.

Mr. Fletcher is going to recommend to the Board that the school district begin a five days per week in person instruction format. The target date for the five days per week in person format will be February 22, 2021. There will be more minutes per class period and virtual Wednesday will be eliminated. A survey will be sent out to the community regarding the new format.

Committee Reports

COMMITTEE
REPORTS

3. Budget & Finance

Mr. Manzelli stated that there is a meeting January 21, 2021 regarding The Annual Audit and the Budget for 2021/2022.

4. Facilities & Security

Mr. Kupfer stated that they are working on the meeting schedule for the upcoming year.

5. Community Relations & Technology

Mr. Samuel stated that they are refreshing technologies with a new laptop.

6. Curriculum – Nothing to report.

7. Policy & Governance – Nothing to report

8. Motion was made by Mrs. O’Neill seconded by Mr. Kupfer that all items designated with asterisks (*) to be part of a consent agenda and approved.

APPROVE
CONSENT
AGENDA

Motion carried by the following call vote:

Claudia O’Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, John Samuel and Stephanie Hartman all voted aye.

9. **Board Meeting Minutes**

APPROVE
MINUTES

- A. *recommend that the Board approve the following Board meeting minutes:

December 14, 2020 Executive and Regular Meeting

10. **Personnel**

A. **Special Requests**

PROF. DAY
REQUEST
FOR STAFF

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

Name	Workshop/Conference	Date	Amount (Not to Exceed)
Mercedes Faunde	2021 National Art Education Assoc. National Convention, virtual	3/4-5/2021	\$169.00

- *2. grants Employee #5064, whose name is on file in the Superintendent’s Office, a revised family medical leave of absence with pay for the period beginning November 24, 2020 to January 20, 2021 and an unpaid leave of absence for the period beginning January 21, 2021 to April 30, 2021. EMP. # 5064
MEDICAL
LEAVE
- *3. grants Employee #5071, whose name is on file in the Superintendent’s Office, a revised family medical leave of absence with pay for the period beginning January 4, 2021 to February 8, 2021 and an unpaid leave of absence for the period beginning February 9, 2021 to May 28, 2021. EMP. # 5071
MEDICAL
LEAVE
- *4. grants Employee #1303, whose name is on file in the Superintendent’s Office, a medical leave of absence for the period beginning January 25, 2021 and ending March 14, 2021. EMP. # 1303
MEDICAL
LEAVE

B. Resignations/Retirements

Motion was made by Mr. Manzelli seconded by Mrs. O’Neill to

- 1. accept, with regret, the resignation due to retirement of Teacher of Spanish Mary Joan Wilcoxen effective March 1, 2021. RETIREMENT
M. WILCOXEN

Motion carried by the following call vote:

Claudia O’Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, John Samuel and Stephanie Hartman all voted aye.

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

E. Appointments

- *1. approve the appointment of the following substitute teachers for the 2020-2021 school year: SUBSTITUTE
TEACHERS
 - Barbara Balkin NJ Std Cert. (Speech-Language Specialist)
 - Riley Layne 60 credits (Montclair State University)
 - Christian Smith 60 credits (Towson University, MD)

- *2. approve the appointment of Stephanie Franco as Secretary to the Business Administrator, effective February 1, 2021 at a prorated salary of \$52,500.

S. FRANCO
SECRETARY
BUS. ADMIN.

11. Curriculum/Student Affairs and Activities

12. Miscellaneous

13. Finance/District Operation

- *A. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **December 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

NO OVER
EXPENDITURES
BOARD SECY
REPORT
DEC. 2020

- *B. recommends that the Board accept the Scholarship Analysis Report for the month ending **December 2020**.

SCHOLARSHIP
ANALYSIS
REPORT
DEC. 2020

- *C. recommend bill payments in the amount of **\$1,050,853.94** including **\$6,743.21** from Cafeteria Account Funds, and **\$376,348.92** for previously issued warrants, and **\$667,761.81** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending, **January 19, 2021**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services).

BILL
PAYMENTS
ENDING
JAN. 19, 2021

Motion was made by Mr. Feigenson seconded by Mr. Manzelli to

- D. accept line item transfers and the adjustments as listed in the Financial Report for the month ending **December 2020**.

TRANSFERS/
ADJ.
DEC. 2020

Motion carried by the following call vote:
Claudia O’Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, John Samuel and Stephanie Hartman all voted aye.

*E accept the following donations into the Scholarship Accounts for the month of **January 2021**: SCHOLARSHIP ACCOUNTS JAN. 2021

Brad Hoey Memorial Scholarship	\$500.00
Lindsey Manzelli Memorial Scholarship	\$100.00
Total	\$600.00

*F. accept the Treasurer of School Monies Report for the month of **December 2020** and is in agreement with the Board Secretary's Report. TREASURER OF SCHOOL MONIES DEC. 2020

*G. approve the proposed school calendar for 2021-2022, as per attached. SCHOOL CALENDAR 2021-2022

Motion was made by Mrs. Hartman seconded by Mrs. O'Neill to

H. approve the Master Lease with Hewlett-Packard for the One-to-One Laptop Program. The aggregate lease cost is not to exceed \$2,207,850.00 for the period March 1, 2021 thru June 30, 2024. The annual payment is not to exceed \$682,380.81. HEWLETT PACKARD LEASE 3/1/21-6/30/24

Motion carried by the following call vote:
 Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, John Samuel and Stephanie Hartman all voted aye.

14. **Old Business**
 March 1, 2021 will be added to the calendar for an additional Board Meeting. 3/1/2021 BOARD MEETING

15. **New Business**
 Mrs. Hartman talked about the Board's short term goals. Each Board Member should send two short term goals to Mr. Fletcher by January 29, 2021. BOARD MEMBER GOALS

16. **Board Discussion**
 17. **Public Comments**
 There were two questions from the public. PUBLIC COMMENTS

Motion was made by Mr. Manzelli seconded by Mrs. O'Neill to end Regular Session at 8:40 pm. END REGULAR SESSIION

Motion carried by all ayes.

Motion was made by Mrs. O'Neill seconded by Mr. Manzelli to go to Executive Session at 8:41 pm to discuss personnel matters.

EXECUTIVE
SESSION
PERSONNEL
MATTERS

Motion carried by all ayes.

Motion was made by Mr. Manzelli seconded by Mrs. Hartman to resume Regular Session At 9:18 pm.

REOPEN
REGULAR
SESSION

Motion carried by all ayes.

18. Adjournment

ADJOURNMENT

Meeting adjourned at 9:20 pm

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:kh