

# ***RIVER DELL REGIONAL BOARD OF EDUCATION***

## **REGULAR SESSION**

September 24, 2018

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, September 24, 2018. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

### **Board Members Present**

Claudia O'Neill, Alan Feigenson, Albert Graef, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present.

ROLL CALL

### **Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Lisa Finn, Secretary  
1 members of the public

Mr. Fletcher led everyone in a salute to the flag.

FLAG SALUTE

Mr. Fletcher read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public-school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Feigenson read the mission statement.

MISSION  
STATEMENT

**Public Comments (on agenda items only)**-None

V. **Student Member Report**-None

REPORTS

VI. **Reports**

1. **President's Report**

Mr. Manzelli reported on the following topics:

- 9/13/18 is Back to School Night for M/S
- 9/27/18 is Back to School Night for H/S
- Club Day
- NJSBA Conference
- 10/2/18 is the PTOs first meeting

2. **Superintendent's Report**

Mr. Fletcher reported on the following topics:

- Student Achievements
- 10/12/18 Class of 1968 is holding its 50<sup>th</sup> Year Reunion
- Oradell Borough Hall Mold Remediation
- RD will be hosting Oradell Borough Hall Meetings

Mr. Fletcher stated that Claire O'Connor received a \$1000 check for the 2018 Environmental Awareness Challenge Grant.

**Committee Reports**

3. **Budget & Finance**

Mr. Manzelli stated that at the next Board Meeting Mr. Bonfiglio will discuss the new Accounting System.

4. **Campus Facilities**

Mr. Feigenson discussed the summer projects and the alarming of the outside doors.

5. **Community Relations & Technology**

Mrs. O'Neill stated that the New Lap-Tops have been distributed.

6. **Curriculum**

Mrs. Hartman stated that New Courses will be voted at the 10/8/18 Board Meeting.

7. **Policy & Governance**

Mr. Kupfer stated that there was nothing to report at this time.

Motion was made by Mr. Feigenson seconded by Mrs. Hartman to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mr. Gallagher and Mr. Manzelli voted aye.

Mrs. Hartman voted to abstain on the July 23, 2018 Board Meeting minutes.

**VII. Board Meeting Minutes**

BOARD MINUTES

- \* approve the following Board meeting minutes:

July 23, 2018 Executive & Regular Meeting Minutes

**VIII. Personnel**

**A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY  
REQUESTS FOR  
STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Mara Campbell	Assessment of Children at Fairleigh Dickinson University in Teaneck, NJ	10/3/18	\$140.00
Mara Campbell	Introduction to Dialectical Behavioral Therapy at CarePlus in Paramus, NJ	12/7/18	\$80.00
Miriam Garau-Gargiulo	Pique Proficiency at NJ Principals and Supervisors Association in Monroe, NJ	12/6/18	\$195.15
Jennifer Jarusiewicz	Experienced Bilingual/ESL Supervisor's Training at NJ Principals and Supervisors Assoc. in Monroe, NJ	9/24/18	\$33.85
Denis Nelson	NFHS/NIAAA National Athletic Directors Conference at Henry Gonzalez Convention Center in San Antonio, TX	12/15-18/18	\$1,400.00
Peter Pavone	SUPA Economics Seminar at Lubin House in NYC	9/20/18	\$14.00
Danielle Russo	SUPA English/Writing Fall Seminar at Lubin House in NYC	10/1/18	\$75.00
Jennifer Stuber	Bergen LEADS Opening Retreat at various locations	9/17-18/18	\$13.33
Marianthe Williams	CoSn 2019 Consortium for School Networking at Hilton Portland Downtown & The Duniway in Portland, OR	4/1-4/19	\$2,400.00

**B. Resignations/Retirements**

- \*1. rescind the appointment of the following extracurricular advisors for the 2018-2019 school year effective September 1, 2018:

RESCIND APPT. OF  
EXTRACURRICULAR  
ADVISORS

Miriam Garau-Gargiulo	M/S Spanish Honor Society Advisor
Matt O'Brien	Federal Challenge Club Advisor
Michael O'Reilly	M/S Stage Band Advisor

- \*2. rescind the appointment of Dana Maczuga and Lindsay Silverman as Co-Advisors of the H/S Literary Magazine for the period beginning September 1, 2018 thru December 31, 2018.

RESCIND APPT. OF  
D. MACZUGA &  
L. SILVERMAN AS  
CO-ADVISORS

**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- \*1. approve a work schedule change and salary adjustment for the following teacher for the 2018-2019 school year, as per the RDEA Agreement:

SALARY ADJ. &  
WRK. SCHEDULE  
CHG. FOR A. LEE

Angela Lee: from 40% to 100% (\$52,676 BA Step 3)

- \*2. approve the salary corrections for the following extra-curricular advisors for the 2018-2019 school year:

SALARY CORRECT. FOR  
EXTRA-CURRICULAR  
ADVISORS

Advisor	Activity	Correction
Saratheresa Bartelloni	National Art Honor Society Co-Advisor	From \$968.50 to \$577.00
Alycia Russell	National Art Honor Society Co-Advisor	From \$880.50 to \$525.00

**E. Appointments**

- \*1. approve the appointment of the following extra-curricular advisors for the 2018-2019 school year:

EXTRA-CURRICULAR  
ADVISORS

Advisor	Activity	Step	Salary
Chin Chu	Girls Who Code Club Co-Advisor	1	\$525.00
Miriam Garau-Gargiulo	M/S Spanish Honor Society Co-Advisor	4	\$577.00
Marta Mayer	M/S Spanish Honor Society Co-Advisor	3	\$525.00
Tricia Metts	Girls Who Code Club Co-Advisor	1	\$525.00
Maureen Nolan	Peer Leader-Teacher	4	\$1,154.00
Kathy Zintel	M/S Stage Band Advisor	1	\$1,050.00

- \*2. approve the appointment of Dana Maczuga as H/S Literary Magazine Advisor for the period beginning September 1, 2018 thru December 31, 2018, at a stipend of \$3,374 (Step 1), as per the RDEA Agreement. D. MACZUGA  
H/S LITERARY MAG.  
ADVISOR
- \*3. approve the appointment of Tim Trochanowski as Assistant Football Coach for the 2018 season, at a salary of \$7,165 (Step 4), as per the RDEA Agreement. T. TROCHANOWSKI  
ASST. FOOTBALL COACH
- \*4. approve the appointment of the following open gymnasium and wrestling room supervisors, as per the RDEA Agreement, for the fall 2018 season (October 2, 4, 9, 11, 16, 18, 23, 25, 30; November 1, 13, 15), at a total cost not to exceed \$1,500: APPOINT OPEN GYM &  
WRESTLING RM  
SUPERVISORS
- |                         |                               |
|-------------------------|-------------------------------|
| Wrestling Room:         | Mike Garibell, Ron Van Saders |
| Gymnasium:              | Nick Baranello, Mike Tota     |
| Wrestling Room and Gym: | Kevin Looram                  |
- \*5. approve the appointment of the following substitute teachers for the 2018-2019 school year: SUBSTITUTE TEACHERS
- |                |                            |
|----------------|----------------------------|
| Howard Group   | (BS SUNY at Buffalo)       |
| William LaRaia | (BA University of Alabama) |
| Lewis Ritter   | (BA Rutgers University)    |

## **IX. Curriculum/Student Affairs and Activities**

- \*1. approve a ski trip to the Adaptive Ski Foundation at Windham Mountain in February 2019 for special education students, at a cost to the Board not to exceed \$1,875. SKI TRIP TO  
ADAPTIVE SKI  
FOUNDATION
- \*2. approve changing the name of Friends of Pen Club to Minds in Medicine Club for the 2018-2019 school year. NAME CHANGE  
FRIENDS OF PEN CLUB  
TO MINDS IN MEDICINE  
CLUB

## **X. Miscellaneous**

- \*2. approve the creation of the position of assistant bowling coach for the 2018-2019 school year. POSITION OF ASST.  
BOWLING COACH

**XI. Finance/District Operation**

- |  |   |
|--|---|
| <p>*1. accept, that as of <b>July and August 2018</b> after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.</p>  | <p>ACKNOWLEDGE NO<br/>OVER EXPENDITURES<br/>ACCEPT BOARD<br/>SECRETARY’S REPORT</p> |
| <p>*2 accept the Scholarship Analysis Report for the months ending <b>July and August 2018</b>.</p>  | <p>SCHOLARSHIP<br/>ANALYSIS REPORT</p>  |
| <p>*3. recommend bill payments in the amount of <b>\$1,497,467.51</b> including <b>\$1,272.21</b> from Cafeteria Account Funds, and <b>\$414,833.60</b> for previously issued warrants, and <b>\$1,082,633.91</b> for River Dell warrants to be issued, of which <b>\$-0-</b> is to be issued for capital projects, for the period ending <b>August 30, 2018</b>. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)</p> | <p>BILL PAYMENTS<br/>AUGUST 30, 2018</p>  |
| <p>*4. recommend bill payments in the amount of <b>\$619,657.97</b> including <b>\$-0-</b> from Cafeteria Account Funds, and <b>\$413,864.47</b> for previously issued warrants, and <b>\$205,793.50</b> for River Dell warrants to be issued, of which <b>\$-0-</b> is to be issued for capital projects, for the period ending <b>September 24, 2018</b>. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)</p>       | <p>BILL PAYMENTS<br/>SEPTEMBER 24, 2018</p>   |
| <p>*6. accept the following donations into the Scholarship Accounts for the months of <b>July and August 2018</b>:</p>   | <p>DONATIONS INTO<br/>SCHOLARSHIP<br/>ACCOUNTS</p>                                  |
| <p style="padding-left: 40px;">Scott Baker Scholarship</p>   | <p style="padding-left: 40px;">\$25.00</p>  |

\*7. accept the Treasurer of School Monies Report for the months of **July and August 2018** and is in agreement with the Board Secretary’s Report.

TREASURER OF  
SCHOOL MONIES RPT.

\*8. **WHEREAS**, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) desires to provide instruction and training in swimming for students of the River Dell Regional School District (hereinafter referred to as the “District”); and

BERGEN COMMUNITY  
COLLEGE POOL  
RENTAL AGREEMT.

**WHEREAS**, Bergen Community College (hereinafter referred to as the “College”) has offered to make its swimming pool available to the Board for use by the students of the District at a cost of \$11,400.00 for seventy-six (76) hours of use; and

**WHEREAS**, the Board desires to use the College swimming pool under the terms and conditions set forth in the License Agreement attached hereto;

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the Board hereby authorizes the License Agreement with the College to use the swimming pool under the terms set forth in the License Agreement attached hereto.

**BE IT FURTHER RESOLVED** that the Board President and School Business Administrator are authorized to execute the License Agreement and any other documents necessary to effectuate the terms of this Resolution.

\*10. approve Bloodborne Pathogen Training for the 2018-2019 school year, provided by the Bergen County Department of Health Services, at a cost of \$18 per participant and \$64 per dose (\$192 for three-dose series) of the Hepatitis B vaccine.

BLOODBORNE  
PATHOGEN  
TRAINING

\*11. accept, with gratitude, a 2018 Environmental Awareness Challenge Grant in the amount of \$1,000 from the Bergen County Utilities Authority to be used to further the composting effort at the middle school.

2018 ENVIRONMENTAL  
AWARENESS  
CHALLENGE GRANT

\*12. accept, with gratitude, a \$500 donation to the Girls Varsity Tennis Team from JoAnn Wilson of Wilson’s Auto Body.

DONATION TO  
GIRLS VARSITY  
TENNIS TEAM

**X. Miscellaneous**

W. FELDMAN  
EMPLOYMENT  
CONTRACT 18/19

Motion was made by Mrs. Hartman, seconded by Mr. Manzelli to approve the following resolution:

- 1. WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) and William Feldman (hereinafter referred to as “Feldman”) are parties to an Employment Contract for the period beginning July 1, 2018 and ending July 1, 2019 (hereinafter referred to as the “Employment Agreement”);

WHEREAS, the parties have agreed upon a modification to the terms of the Employment Contract, which is set forth in an Addendum to the Employment Contract between the River Dell Regional Board of Education and William Feldman, Assistant Superintendent for Curriculum, Instruction and Supervision (hereinafter referred to as the “Addendum”);

WHEREAS, the Addendum has been submitted to and approved by the Interim Executive County Superintendent, in accordance with N.J.S.A. 6A:23A-3.1; and

WHEREAS, the Board has conducted a public hearing on the Addendum and provided notice required by N.J.S.A. 18A:11-11;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President to execute the Addendum on behalf of the Board.

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.

**XI. Finance/District Operation**

- 5. Motion was made by Mrs. O’Neill seconded by Mr. Graef to accept line item transfers and the adjustments as listed in the Financial Report for the months ending **July and August 2018**.

LINE ITEM TRANSFERS  
& ADJUSTMENTS

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.



- 9. Motion was made by Mrs. O’Neill, seconded by Mr. Manzelli to approve the Memorandum of Agreement between the River Dell Education Association and the River Dell Regional Board of Education for coaches and co-curricular salaries for the period July 1, 2017 through June 30, 2021.

AGREEMENT. RDEA &  
RDBOE FOR COACHES  
AND CO-CURRICULAR  
7/1/17 – 6/30/21

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt,  
Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.

**XII. Items for Board Discussion and Decision**

**XIII./XIV Old Business/New Business**

OLD & NEW BUSINESS

The following topics were discussed:

- Multi Year Goals
- M/S Open House re: Testing
- Administering of Narcan
- State Approval of Marijuana
- Walking of Dogs on school grounds
- Court-Yard

**XV. Public Comments—General-None**

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mrs. O’Neill, seconded by Mr. Manzelli to adjourn the meeting at 8:16 p.m.

Motion carried by all ayes.

Respectfully submitted,

Patrick J. Fletcher  
Superintendent of Schools