

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

November 26, 2018

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, November 26, 2018. Board Vice President, Patrick Gallagher called the meeting to order at 6:30 p.m.

Board Members Present

Claudia O'Neill, Alan Feigenson, Albert Graef, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman and Patrick Gallagher were present. Joseph Manzelli was absent.

ROLL CALL

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to adopt the following resolution at 6:30 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

RDEA grievance; retirement of teacher; resignation of administrative assistant; appointment of long-term substitute instructional aide; appointment of part-time one-to-one instructional aide.

It is anticipated that the length of time of this executive session will be 60 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:27 p.m.

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to resume open session at 7:30 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, Albert Graef, Tracey-Ellen Ehalt, Douglas Kupfer Barbara Kuchar, Stephanie Hartman and Patrick Gallagher were present. Joseph Manzelli was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Lisa Finn, Secretary
Minatulah Elzawawy, Student Representative
Felicitia Kostianis, Student Representative
Reilly Seeley, Student Representative
1 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public-school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Feigenson read the mission statement.

MISSION STATEMENT

IV. Public Comments (on agenda items only)-None

V. Student Member Report

The student liaisons gave brief updates on academic, athletic and extra-curricular activities & achievements.

STUDENT MEMBER REPORT

VI. Reports

REPORTS

1. Vice President's Report
Mr. Gallagher reported on the following:
 - Second Marking period
 - Winter Sports
 - Wished everyone Happy Holidays

2. Superintendent's Report
Mr. Fletcher reported on the following:
 - Mr. Barbary's corrected plaque
 - "Hack a Thon"
 - M. Viggiano sent a letter of thanks for her retirement clock
 - Fire hydrant emergency in the High School
 - "Best Buddies" Club
 - Discussed Security Procedures with the staff
 - 1/29/19 Ramsey Joint Training Program
 - Condolences to the Mark Dance family

Mr. Fletcher thanked the Borough of Oradell, for giving River Dell a plaque for supporting them while they were under construction.

Committee Reports

3. Budget & Finance
Mr. Gallagher stated that the Committee met on 11/13 and reviewed the audit.

4. Campus Facilities
Mr. Feigenson stated that the Committee hasn't met yet.

5. Community Relations & Technology
Mrs. O'Neill stated that the Committee met and reviewed the surveys that has gone out to past students. They also talked about the outreach to the community, and if there are any kinks with the new computers.

6. Curriculum
Mrs. Hartman stated that the Committee met and discussed the summer assignments and on the 12/17 Board Meeting three new courses will be brought forward.

7. Policy & Governance
Mr. Kupfer stated that the Committee has not met, but one policy is on the agenda tonight.

Motion was made by Mrs. O'Neill seconded by Mrs. Hartman to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Kupfer voted to abstain on the 10/8 & 10/22/18 Board Meeting minutes and Mr. Manzelli was absent.

VII. Board Meeting Minutes

BOARD
MINUTES

* approve the following Board meeting minutes:

October 8, 2018 Regular Session
October 22, 2018 Regular Session

VIII. Personnel

A. Special Requests

*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS
FOR STAFF

Name	Workshop/Conference	Date	Cost (not to exceed)
Samantha Altman	NJ Council for Exceptional Children Spring 2019 Conference at Ramapo College of NJ in Mahwah, NJ	3/22/19	\$127.00
Saratheresa Bartelloni	Newark Print Shop Informational Tour in Newark, NJ	11/6/18	\$31.95
Saratheresa Bartelloni	National Art Education Association National Convention at John B. Hynes Convention Center/Sheraton Boston Hotel in Boston, MA	3/14-15/19	\$1,375.92
April Clark	Top AP Scores: Help Your AP Students Workshop at The Wilshire Grand Hotel in West Orange, NJ	12/6/18	\$271.77
Sharon deMarrais	Interfaith Roundtable on Mental Health Awareness at Central Unitarian Church in Paramus, NJ	11/7/18	\$20.00
Mercedes Faunde	National Art Education Association National Convention at John B. Hynes Convention Center/Sheraton Boston Hotel in Boston, MA	3/14-15/19	\$1,375.92
Gracemarie Lamparillo	PCAST: Developing Group Person Centered Planning in Classrooms Workshop at LRC North Satellite in Morris Plains, NJ	12/14/18	\$19.96
Melissa Miller	Newark Print Shop Informational Tour in Newark, NJ	11/6/18	\$31.95
Tom Nolan	Learning and the Brain Seminar at the Crowne Plaza in White Plains, NY	12/7/18	\$249.00
Dawn Rivas	Interfaith Roundtable on Mental Health Awareness at Central Unitarian Church in Paramus, NJ	11/7/18	\$20.00
Olga Sagalchik (In place of D. Seok)	AMTNJ Special Ed/Math Conference at Ramada Plaza Hotel in Monroe Township, NJ	12/5/18	\$172.82

*2. BE IT RESOLVED that the Board of Education grants Instructional Aide John Oberlander an unpaid FMLA/NJ state family leave of absence (SFLA) for the period beginning October 24, 2018 and ending December 5, 2018. J. OBERLANDER
FMLA/SFLA

*3. approve a school counseling internship for William Paterson University graduate student Katelyn Holmes for 105 hours beginning on February 21, 2019 and concluding in April 2019, with Middle School Counselor Marnie Ross as cooperating school counselor. K. HOLMES
COUNSELING
INTERNSHIP

B. Resignations/Retirements

*1. rescind the appointment of Melissa Miller as advisor of the M/S Literary Magazine for the 2018-2019 school year. RESCIND M. MILLER
M/S LITERARY MAG.

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Corrections

*1. approve the salary adjustment for Teacher of Spanish Kathryn Ancecchino from \$74,267.00 (BA+16 Step 10) to \$77,020.00 (MA Step 10) effective September 1, 2018 for the 2018-2019 school year. K. ANNECCHINO
SALARY ADJ.

*2. approve the salary adjustment for Teacher of Mathematics Maura Wallace from \$71,511.00 (MA Step 8) to \$74,267.00 (MA+16 Step 8) effective September 1, 2018 for the 2018-2019 school year. M. WALLACE
SALARY ADJ.

E. Appointments

*3. approve the following advisors for the 2018-2019 school year: ADVISORS FOR 2018-19

Name	Activity	Step	Salary
Melissa Miller	M/S Literary Magazine Co-Advisor	4	\$577.00
Laurie Jeffers	M/S Literary Magazine Co-Advisor	1	\$525.00

*4. approve the appointment of the following substitute teacher(s) for the 2018-2019 school year: SUBSTITUTE
TEACHERS

Lisa Alfuso	(60 credits	Montclair State University)
Anna Dawson	(BS	Salve Regina University)
Kathleen Patton	(MA	University of Pennsylvania)
Tracey Valente	(MBA	St. Peter's College)

- *5. approve the appointment of the following volunteer athletic coach for the 2018-2019 winter athletic season:

B. KIELY
VOLUNTEER COACH

Indoor Track Bethann Kiely

IX. Curriculum/Student Affairs and Activities

- *1. approve the Dual Enrollment Articulation Agreement between Bergen Community College and River Dell Regional High School for the 2018-2019 school year.

DUAL ENROLLMENT
ARTICULATION
AGREEMENT

- *2. approve a trip for the River Dell Cheerleaders to compete in the Americheer National Championship held at Disney World in Orlando, Florida from March 15 to 18, 2019, with Maureen Kiel and Lisa Schiff as chaperones and substitute teachers as the only cost to the Board.

RD CHEERLEADERS
AMERICHEER NAT'L
CHAMPIONSHIP

- *3. approve the establishment of the following extra-curricular activity in the high school for the remainder of the 2018-2019 school year, at a prorated salary as per the RDEA Agreement:

STUDENTS UNITED
FOR ANIMAL RIGHTS

<u>Activity</u>	<u>Salary</u>
Students United for Animal Rights	\$1,050.00

X. Miscellaneous

- *3. approve the first reading of the following policy:

FIRST READING OF
POLICY 5141.21*

5000 Series: 5141.21* Administering Medication

XI. Finance/District Operation

- *1. Recording of Fire/Security Drills

FIRE/SECURITY
DRILLS

Middle School October 16 & 31, 2018
High School October 9 & 31, 2018

- *2. Recording of Enrollment—(Attached)—October 2018

ENROLLMENT

- *3. Recording of Suspension Report/Violence & Vandalism Reports- (Attached)—October 2018

SUSP./VIOLENCE &
VANDALISM RPTS.

- *4. Recording of HIB Reports—October 2018—N/A

*5. accept, that as of **October 2018** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY'S REPORT

*6. accept the Scholarship Analysis Report for the month ending **October 2018**.

SCHOLARSHIP
ANALYSIS RPT.

*7. recommend bill payments in the amount of **\$1,169,332.07** including **\$37,001.45** from Cafeteria Account Funds, and **\$421,317.50** for previously issued warrants, and **\$748,014.57** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **November 26, 2018**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS
NOVEMBER 2018

*9. accept the following donations into the Scholarship Accounts for the months of **October and November 2018**:

SCHOLARSHIP
ACCOUNTS

OCTOBER

RD Secretarial Scholarship	\$216.00
Jennifer Fialko Scholarship	<u>50.00</u>
TOTAL	\$266.00

NOVEMBER

Nicholas Lamendola Memorial Scholarship	\$1,000.00
RD Secretarial Scholarship	<u>152.50</u>
TOTAL	\$1,152.50

*10. accept the Treasurer of School Monies Report for the month of **October 2018** and is in agreement with the Board Secretary's Report.

TREASURER OF
SCHOOL MONIES RPT.

*11. accept, with gratitude, the donation of \$1,000.00 from the River Dell PTO to assist the Marching Band with the purchase of a box truck.

DONATION FOR
BAND TRUCK

*12. approve the out-of-district placement for Student #212156 at Paradigm Therapeutic Day School effective October 22, 2018, at a tuition of \$68,400.00 for the 2018-2019 school year.

PARADIGM THERAP.
STUDENT 212156

- *13. approve the disposal of the following outdated books located in the Middle School:

DISPOSAL OF
GLENCOE HEALTH BKS.

24 books Glencoe Health ISBN # 0-07-826326-3

- *14. approve homebound instruction for Student #243235 for 1 week at the rate of \$50.78 per hour for 5 hours per week, effective November 14, 2018.

HOMEBOUND INSTR.
STUDENT 243235

- *15. approve an extension of bedside instruction for Student #201815 for 4 subjects via Educere at the rate of \$116.00 per week until January 31, 2019.

BEDSIDE INSTR,
STUDENT 201815

X. Miscellaneous

1. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to approve the following resolution:

STIGMA FREE ZONE

WHEREAS, the Board of Education of the River Dell Regional School District is committed to establishing the district as a Stigma Free Zone supporting efforts for Mental Health Awareness; and

WHEREAS, the National Institute of Mental Health reports that the number of adults with any diagnosable mental disorder within the past year is nearly 1 in 5, or roughly 43 million Americans; and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from disease; and

WHEREAS, when severe mental illness goes untreated or under-treated, it can lead to alcohol or substance abuse, dropping out of school, unemployment, homelessness, or suicide; and

WHEREAS, raising awareness of mental illness is an effective way to reduce the stigma associated with the disease and encourage those who are affected to seek services and support; and

WHEREAS, River Dell Regional School District is committed to creating public interest and open dialogue about stigmas, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by the community and feel free to seek treatment for the disease without fear of a stigma, so recovery can begin; and

THEREFORE, BE IT RESOLVED the River Dell Regional School District, in County of Bergen, State of New Jersey, is hereby designated as a Stigma Free Zone.

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Manzelli was absent.

2. Motion was made by Mrs. Hartman, seconded by Mr. Graef to approve the Board Goal Action Plan for 2018-2019, as per the attachment.

BOARD GOAL ACTION
PLAN 2018-2019

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Manzelli was absent.

XI. Finance/District Operation

8. Motion was made by Mr. Feigenson, seconded by Mr. Kupfer to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **October 2018**.

LINE ITEM TRANSFERS
AND ADJUSTMENTS
OCTOBER 2018

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Manzelli was absent.

16. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to approve the following resolution:

FINANCIAL MGMT
SOFTWARE/
WEIDENHAMMER
SYSTEMS CORP.

WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the "Board") authorized the use of competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 et seq. to award a contract for Financial Management Software ("Software"); and

WHEREAS, on November 21, 2018, the Board received one proposal, submitted by Weidenhammer Systems Corporation ("Weidenhammer"); and

WHEREAS, the Business Administrator evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.5(d), which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Business Administrator recommends the award for the Software to Weidenhammer, for a total investment of \$85,306 in year one, which commences on December 1, 2018, and an annual subscription fee of \$17,253 in each of year two and three; and

WHEREAS, the Board is desirous of accepting the commendation of the Business Administrator to award the contract to Weidenhammer for the following reasons:

- (1) the firm possesses the requisite experience and qualifications;
- (2) the firm possesses the requisite technical approach and project timetable; and
- (3) the cost of the overall proposal is advantageous to the Board.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby determines that the proposal submitted by Weidenhammer is advantageous, price and other factors considered. As such, the Board hereby awards the contract for the Software to Weidenhammer, in an amount of \$85,306 in year one, which commences on December 1, 2018, and an annual subscription fee of \$17,253 in each of year two and three.

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this resolution. The Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.5(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and the contract are on file in the Business Office and available for public inspection.

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Manzelli was absent.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to carry forward the Executive Session resolutions.

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Ehalt, Mrs. Kuchar, Mrs. Hartman and Mr. Gallagher voted aye.
Mr. Manzelli was absent.

Executive Session

EXECUTIVE SESSION

A. Special Request-None

B. Resignations/Retirements

- 1. accept, with regret, the resignation due to retirement of Teacher of Physical Education Dianne Furusawa, effective June 30, 2019.
- 2. accept the resignation of Administrative Assistant Christine Friedlander effective December 31, 2018.

RETIREMENT OF
D. FURUSAWA

RESIGNATION
C. FRIEDLANDER

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Correction-None

E. Appointments

- 1. approve the appointment of Jamie Smith as a long-term substitute Instructional Aide for 6 to 8 weeks effective October 31, 2018, at the rate of \$15.00 per hour.
- 2. approve the appointment of Magy Zaki as a part-time One-to-One Aide, at a salary of \$15.00 per hour for 4 hours per day, effective November 12, 2018 for the remainder of the 2018-2019 school year, with five paid holidays, four non-cumulative absences and one non-cumulative personal day.

J. SMITH SUBSTITUE
INSTRUCTIONAL AIDE

M. ZAKI P/T
ONE-TO-ONE AIDE

XII. XIII. Old Business/New Business

OLD/NEW BUSINESS

The following topics were discussed:

- "Stop the Bleed"
- Election results
- Update on Vaping
- NJSBA "Mindfulness"

XIV. Board Discussion-None

XV. Public Comments-None

XVI. Adjournment

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to adjourn the meeting at 8:09 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary