

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

March 18, 2019

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, March 18, 2019. Board President, Albert Graef called the meeting to order at 7:45 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli, and Albert Graef. Alan Feigenson was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Mrs. O'Neill seconded by Mrs. Hartman, to adopt the following resolution at 7:46 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Bullying update

It is anticipated that the length of time of this executive session will be fifteen minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O'Neill, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli, and Albert Graef. Alan Feigenson was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Business Administrator/Board Secretary
 Student Liaison(s), Minatulah Elzawawy, and Felicita Kostianis
 Malissa Stokes, Secretary
 Approximately 1 member of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. Ehalt read the Mission Statement of the River Dell Regional School District.

PRESENTATION: 2017-2018 Audit – Susan White, Smolin, Lupin & Co., PA

Motion was made by Mr. Manzelli, seconded by Mr. Samuel, that the Board, having received copies of the 2017-2018 Audit, acknowledge having:

AUDIT 2018

- discussed the Audit,
- reviewed the recommendations—None
- accepted the audit,
- accepted the Corrective Action Plan.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, and Mr. Graef, all voted aye. Mr. Feigenson was absent.

Public Comments (on agenda items only) - None

ReportsStudent

Student representatives discussed fundraisers and mentioned that local scholarships will be awarded this week.

President

Mr. Graef stated that there will be a program "Dangers of Vaping" sponsored River Edge, Oradell, and River Dell that will be geared toward middle school students and their parents. He also thanked everyone for attending the joint board meeting in Ramsey last week.

Superintendent

Mr. Fletcher reported that 1 student was accepted to the All State Intermediate Orchestra on violin. He then wished everyone a happy first day of Spring on Wednesday.

Mr. Graef added that he received an email late this afternoon announcing that a student from the high school was accepted to the All State Orchestra for the second consecutive year.

Committee ReportsBudget and Finance - Mr. Manzelli

The accepted the audit report earlier, and will also be voting on the preliminary budget tonight.

Campus Facilities - None

Community Relations and Technology - Mrs. O'Neill

There was a meeting last week and the committee discussed an update on the new computers, and enhancing communication with the public.

Curriculum - Mrs. Hartman

The committee met tonight and discussed a plan for suggested summer activities, a preliminary list of electives, and the policy on homework.

Policy and Governance - Mr. Kupfer

There was a meeting last week and the committee policies regarding athletic coaches' interaction with student athletes.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mr. Samuel, Mrs. Ehalt, Mr. Manzelli, and Mr. Graef, all voted aye. Mrs. O'Neill voted aye on all but resolution VII on which she abstained. Mr. Kupfer voted aye on all but resolution IX.2 on which he voted nay. Mrs. Kuchar voted aye on all but resolution IX.1 on which she voted nay. Mrs. Hartman voted aye on all but resolutions VIII.1.B from which she recused herself, and IX.1 on which she voted nay. Mr. Feigenson was absent.

VII. Board Meeting Minutes

* approve the following Board meeting minutes:

MINUTES

January 28, 2019 Executive and Regular Meetings

VIII. Personnel**A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: **PROFESSIONAL DAYS**

Name	Workshop/Conference	Dates	Not to Exceed
Barbara Balkin	Hot Topics for SLSs: From RtI/MTSS to ASHA's Roles and Responsibilities of SLPs in Schools at Kean University in Hillside, NJ	5/10/19	\$116.78
April Clark	AP Statistics Roundtable at Mahwah High School in Mahwah, NJ	3/22/19	\$8.77
Sharon deMarrais	Mental Health First Aid Training at the Bergen County Office in Hackensack, NJ	3/15/19	\$25.00
Sharon deMarrais	NJSBA School Mental Health Conference at The Conference Center at Mercer in Princeton Junction, NJ	4/9/19	\$150.56
Lori Dunn	NJ TESOL Conference at the Hyatt Regency Hotel in New Brunswick, NJ	5/30-31/19	\$390.45
Michael Dunphy	2019 NJCCIC Symposium in Freehold, NJ	3/20/19	\$55.00
Desiree Ferrandi	SUPA English Spring Seminar at the Lubin House in NYC	3/25/19	\$100.00
Kear Halstater	Precalculus Conference: Good Ideas in Teaching Precalculus and ... at Rutgers University in New Brunswick, NJ	3/22/19	\$208.48
Kear Halstater	Catalyzing Change in HS Mathematics at Montclair State University in Montclair, NJ	6/11/19	\$150.00
William Kleinfelder	Precalculus Conference: Good Ideas in Teaching Precalculus and ... at Rutgers University in New Brunswick, NJ	3/22/19	\$215.30
Andrea McNamara	NGSS Phenomena and CER Grades 5-12 Workshop at Montclair State University in Montclair, NJ (cancelled previously approved 3/12/19 workshop)	5/3/19	\$150.00
Linda Mikulka	NJ TESOL Conference at the Hyatt Regency Hotel in New Brunswick, NJ	5/30/19	\$310.45
Jaclyn Nolan	Rhode Island Association of Admissions Officers Counselor Tour at various colleges located in Rhode Island	4/28-5/2/19	\$414.70

Dawn Rivas	Mental Health First Aid Training at the Bergen County Office in Hackensack, NJ	3/15/19	\$25.00
Danielle Russo	SUPA English Spring Seminar at the Lubin House in NYC	3/25/19	\$75.00
Donald Seok	Precalculus Conference: Good Ideas in Teaching Precalculus and ... at Rutgers University in New Brunswick, NJ	3/22/19	\$216.31
Anthony Traina	NJ Television & Video Teacher Convocation at Madison High School in Madison, NJ	3/28/19	\$21.29
Kerri Volmar	SUPA Probability & Statistics MAT222 Conference at the Lubin House in NYC	4/5/19	\$30.00
Marianthe Williams	2019 NJCCIC Symposium in Freehold, NJ	3/20/19	\$55.00
Kathryn Zintel	NJ Music Ed Association All-State Intermediate Orchestra Audition at JP Stevens High School in Edison, NJ	3/16/19	\$44.02

C. Reappointments/Reassignments/Transfers - None

D. Salary Adjustments/Corrections

- *1. approve the following salary adjustment correction for Teacher of Mathematics Maria Kleva: M. KLEVA SALARY ADJUSTMENT

FROM Correction	TO Correction	EFFECTIVE DATE Correction
\$71,511 (BA+16 Step 9) to \$74,728 (BA+16 Step 10)	\$74,267 (MA Step 9) to \$77,497 (MA Step 10)	April 22, 2019 to September 1, 2019

E. Appointments

- *1. approve the appointment of the following substitute teacher for the remainder of the 2018-2019 school year: Vivian Nam (BA Montclair State University) SUBSTITUTE TEACHER

IX. Curriculum/Student Affairs and Activities

- *1. approve the name change of the Future Engineers Club to Automotive Engineering Club and appoint Lori Dunn as Advisor at a prorated stipend of \$1,050 effective March 18, 2019. CLUB NAME CHANGE
L. DUNN ADVISOR
- *2. approve a field trip for French 8 and 9 students to France (Paris, Provence and Cote d'Azur) from April 4 to 11, 2020, with French Teacher Carole Guerriero as chaperone and a substitute teacher as the only cost to the Board. FRENCH 8 & 9
FIELD TRIP

X. Miscellaneous -- None

XI. Finance/District Operation

- *1. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **February 2019** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report. NO OVER-EXPENDITURES BOARD SECRETARY REPORT

- *2. accept the Scholarship Analysis Report for the month ending **February 2019**. SCHOLARSHIP ANALYSIS

- *3. bill payments in the amount of **\$1,053,811.04** including **\$37,528.24** from Cafeteria Account Funds, and **\$428,431.09** for previously issued warrants, and **\$587,851.71** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **February 28, 2019**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) FEBRUARY 2019 BILL PAYMENTS

- *4. bill payments in the amount of **\$1,288,854.84** including **\$26,276.41** from Cafeteria Account Funds, and **\$428,884.59** for previously issued warrants, and **\$833,693.84** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **March 18, 2019**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) MARCH 2019 BILL PAYMENTS

- *6. accept the following donations into the Scholarship Accounts for the month of **March 2019**: SCHOLARSHIP DONATIONS

Michael Muller Scholarship	\$ 600.00
Scott Baker Memorial Fund	500.00
River Dell Secretarial Scholarship	176.00
Brad Hoey Memorial Scholarship	<u>6,075.00</u>
TOTAL	<u>\$7,351.00</u>

- *7. accept the Treasurer of School Monies Report for the month of **February 2019** and is in agreement with the Board Secretary’s Report. TREAS. SCHOOL MONIES REPORT

- *8. approve voiding the checks as per the attached list. VOID CHECKS

- *9. approve the use of extraordinary aid in the following manner: EXTRAORDINARY AID

56-566	Tuition—private	\$25,038
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- *10. approve 100 additional work hours for Bergen Catholic School Nurse Maria Celeste Tumino for the 2018-2019 school year at \$30 per hour, for a total amount of \$3,000.00. M.C. TUMINO
ADDT'L HOURS

- *11. approve the following correction of payment through the IDEA Grant for the FY2018-2019: IDEA SALARY
CORRECTION

Name	Hourly Rate	Hours/Day	Salary Correction
Richard Schonfeld	\$17.56	7.5	From \$15,286.00 to \$25,286.00

VIII. Personnel

B. Resignations/Retirements

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to accept, with regret, the resignation due to retirement of Building Service Employee Benjamin Pinkhas, effective June 30, 2019. B. PINKHAS
RETIREMENT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, and Mr. Graef, all voted aye. Mr. Feigenson was absent.

XI. Finance/District Operation

5. Motion was made by Mr. Manzelli, seconded by Mr. Samuel, to accept line item transfers and the adjustments as listed in the financial Report for the month ending **February 2019**. LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, and Mr. Graef, all voted aye. Mr. Feigenson was absent.

12. Motion was made by Mr. Manzelli, seconded by Mr. Kupfer to approve the following resolution: PRELIMINARY
2019-20 BUDGET

BE IT RESOLVED to approve a school district preliminary budget for the FY2019-2020 School Year for submission to the Executive County Superintendent's office as follows:

Tax Levy	\$30,999,285
Current Expenses	\$33,265,878
Capital Outlay	801,937
Special Revenue	451,000
Debt Service	<u>1,480,000</u>
TOTAL ALL EXPENSES	\$35,998,815

Capital Reserve Withdrawal – Other Capital Projects – Statement of Purpose

Included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects is \$741,650 for other capital projects including: site lighting upgrades (\$119,200), tennis court reconstruction (\$592,450, construction management (\$30,000). The total cost of these projects is \$741,650 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, and Mr. Graef, all voted aye. Mr. Feigenson was absent.

Items for Board Discussion and Decision

DISCUSSION

Discussion was held regarding changing the April Board Meeting date.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to move the April 22, 2019 Board of Education Meeting to Wednesday, April 24, 2019.

CHANGE APRIL
MEETING

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli, and Mr. Graef, all voted aye. Mr. Feigenson was absent.

Old/New Business

OLD/NEW BUSINESS

The Board discussed Career learners, Hack-a-Thon, career fair, internships, recycling, vending machine content, Hills Vally Coalition symposium on April 3, 2019.

Public Comment – None

Motion was made by Mrs. Hartman, seconded by Mr. Kupfer, to adjourn at 9:17 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms