

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

December 18, 2017

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, December 18, 2017. Board President, Joseph Manzelli called the meeting to order at 7:00 p.m.

Board Members Present

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present. Barbara Kuchar (arrived at 7:06 p.m.)

ROLL CALL

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:00 p.m.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Negotiations; litigation; retirement of secretary; appointment of instructional aide.

It is anticipated that the length of time of this executive session will be 60 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:45 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Lisa Finn, Secretary
Greg Sarafian, Student Representative
Olivia Tumino, Student Representative
2 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Barbary read the mission statement.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)-None

PRESENTATION:

2016-2017 Audit-Susan White, Smolin, Lupin & Co., PA

PRESENTATION

Motion was made by Mr. Manzelli, seconded by Mr. Feigenson to recommend that the Board, having received copies of the 2016-2017 Audit, acknowledge having:

2016-2017 AUDIT

- Discussed the Audit,
- reviewed the recommendations—None
- accepted the audit,
- accepted the Corrective Action Plan.

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli voted aye.

Mr. Bonfiglio commended the Board Office staff (Lisa Finn, Malissa Stokes, Claudia Cutri and Kathy Guzman) on an excellent audit for the 2016-2017 school year.

Mr. Fletcher commended Mr. Bonfiglio and the Board Office staff for an excellent audit.

V. Student Member Report

The student liaisons gave brief updates on academic, athletic and extra-curricular activities, achievements and Lap-tops.

STUDENT MEMBER REPORT

VI. Reports

President’s Report

Mr. Manzelli reported on the following topics:

PRESIDENT’S REPORT

- Friday December 22nd is a half day
- New Website

Mr. Manzelli thanked Dr. Barbary for his years of service on the Board and that tonight was his last meeting.

Superintendent’s Report

Mr. Fletcher reported on the following topics:

SUPERINTENDENT’S REPORT

- Winter Concerts for the High School & Middle School
- 2016-2017 Audit
- Last Board Meeting for 2017
- Wished everyone Happy Holidays
- 1/13/18 is the Junior Prom

Mr. Fletcher thanked Dr. Barbary for his years of service on the Board.

Mr. Fletcher congratulated Denis Nelson as he was appointed Director of Athletics for the State of New Jersey for the 2017-2018 year.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to move that all items designated with asterisks (*) be a part of an consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Patrick Gallagher voted aye.

Douglas Kupfer voted to abstain on the Board Minutes of 10-9-17,10-23-17 and 11-13-17 and voted aye on the rest. Joseph Manzelli voted to abstain on the Board Minutes of 11-13-17 and voted aye on the rest.

VII. Board Meeting Minutes

BOARD MINUTES

* approve the following Board meeting minutes:

October 9, 2017 Executive and Regular Sessions
 October 23, 2017 Executive and Regular Sessions
 November 13, 2017 Executive and Regular Sessions

VIII. Personnel

A. Special Requests

*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Samantha Altman	NJ Council for Exceptional Children: Success for All in Mahwah, NJ	3/12/18	\$125.00
Jennifer Chatmon	Role of the School Climate Team in New Brunswick, NJ	2/1/18	\$46.35
Jennifer Chatmon	District Test Coordinator and Technology Coordinator Training (PARCC) in Whippany, NJ	3/1/18	\$16.30
William Feldman	Learning Sciences International “Building Expertise” in Orlando, FL	6/13-15/18	\$1,920.00
Richard Freedman	Techspo 2018, Atlantic City, NJ	1/25-26/18	\$750.00
Michael O’Toole	SUPA Sociology Seminar in New York, NY	12/11/17	\$20.00
Marianthe Williams	Tech & Learning Leadership Summit, London, England	1/23-27/18	\$1,000.00
Matt Winchell	SUPA Sociology Seminar in New York, NY	12/11/17	\$27.50
Kathryn Zintel	NJSMA H/S Region Chorus Auditions & Rehearsals in Paramus and Morris Knolls, NJ	1/6 & 18/18	\$34.10

- *2. BE IT RESOLVED that the Board of Education grants Mathematics Teacher Sarah King a maternity leave of absence with pay for the period beginning March 16, 2018 to April 30, 2018 and an unpaid leave of absence for the period beginning May 1, 2018 to May 31, 2018. S. KING MATERNITY LEAVE

B. Resignations/Retirements

- 1. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to accept, with regret, the resignation due to retirement of Secretary Michele Fedorchak, effective June 30, 2018. M. FEDORCHAK RETIREMENT

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli.

- 2. Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to accept, with regret, the resignation due to retirement of Middle School Assistant Principal Michael Giorgio, effective June 30, 2018. M. GIORGIO RETIREMENT

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli.

- *3. accept the resignation of Instructional Aide John Francin, effective November 9, 2017. J. FRANCIN RESIGNATION

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Corrections-None

E. Appointments-None

IX. Curriculum/Student Affairs and Activities-None

X. Miscellaneous

- *1. approve a paraprofessional workshop provided by the Educational Enterprises Division of Bergen County Special Services School District on January 17, 2018, a scheduled one-session professional day, at a cost not to exceed \$700.00 BCSSSD WKSHOP. EDUC. ENTERPRISES DIVISION

XI. Finance/District Operation

- *1. Recording of HIB Reports—(Attached) HIB REPORTS
- *2. accept, that as of **November 2017** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/ Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report. ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY’S RPT.
- *3. accept the Scholarship Analysis Report for the months ending **November 2017**. SCHOLARSHIP
ANALYSIS RPT.
- *4. recommend bill payments in the amount of **\$1,046,567.76** including **\$28,592.91** from Cafeteria Account Funds, and **\$376,541.09** for previously issued warrants, and **\$670,026.67** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **December 18, 2017**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS
- 5. Motion was made by Mr. Graef, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **November 2017**. LINE ITEM
TRANSFERS &
ADJUSTMENTS

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli voted aye.

- *6. accept the following donations into the Scholarship Accounts for the month of **December 2017: N/A**
- *7. accept the Treasurer of School Monies Report for the months of **November 2017** and is in agreement with the Board Secretary’s Report. TREASURER OF
SCHOOL MONIES
REPORT
- *8. approve the use of extraordinary aid in the following manner: EXTRAORDINARY
AID

56-566	Tuition—private	\$8,526.00
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9. Motion was made by Mr. Graef, seconded by Mr. Feigenson to approve a withdrawal of \$258,732.00 from Capital Reserve. These funds are for unforeseen conditions pertaining to the two roof projects that were completed the summer of 2017.

WITHDRAWAL
FROM CAPITAL
RESERVE

Motion was made by the following roll call vote:
Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli.

*10. approve a one to one personal aide for student #222501 placed out-of-district at The Sheppard School, at a cost of \$147.84 per diem, for a total of \$19,071.36, effective November 22, 2017.

ONE TO ONE AIDE
STUDENT #222501

*11. approve homebound instruction for student #201705 provided by River Dell home instructors effective December 5, 2017. The cost of instruction is \$50.78 per hour for 10 hours per week for 6 to 8 weeks.

HOMEBOUND
INSTRUCTION FOR
STUDENT #201705

*12. accept, with gratitude, the following donations from the Oradell Kids Foundation:

DONATION FROM
ORADELL KIDS
FOUNDATION

Middle School:
\$1,000 for a treadmill to be utilized by the Special Education Department

High School:
\$1,000 toward the College Essay Workshop

13. Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to approve the Memorandum of Agreement between the River Dell Education Association and the River Dell Regional Board of Education for the period July 1, 2017 and ending June 30, 2021.

MEMORANDUM OF
AGREEMENT
RDEA & RDBOE

Motion carried by the following roll call vote:
Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Joseph Manzelli voted aye. Patrick Gallagher voted to abstain.

XII. Items for Board Discussion and Decision-None

XIII. XIV. Old Business/New Business

OLD/NEW BUSINESS

The following topic was discussed:

- Dr. Barbary has been in education for 41 years

XV. Public Comments—General-None

XVI. Adjournment

ADJOURNMENT

Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer to adjourn the meeting at 8:40 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary