

# ***RIVER DELL REGIONAL BOARD OF EDUCATION***

## **REGULAR SESSION**

February 12, 2018

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, February 12, 2018. Board President, Joseph Manzelli called the meeting to order at 7:00 p.m.

### **Board Members Present**

Claudia O'Neill, Albert Graef, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present. Alan Feigenson was absent.

ROLL CALL

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:00 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Appointment of computer technician*

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:30 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 7:30 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O’Neill, Albert Graef, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present. Alan Feigenson was absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Lisa Finn, Secretary  
Kaitlyn Bridge, Student Representative  
2 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public-school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Graef read the mission statement.

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only)-None**

**V. Student Member Report**

The student liaison gave brief updates on academic, athletic and extra-curricular activities & achievements.

STUDENT MEMBER  
REPORT

**PRESENTATION:** Matthew Lee, NJSBA  
Board Ethics Review and Board Self-Evaluation

PRESENTATION

**VI. Reports****1. President's Report**

PRESIDENT'S REPORT

Mr. Manzelli reported on the following topics:

- Mrs. Miller & Mrs. Faunde Students Art Work
- Marching Bands Fashion Show & Tricky Tray on 3/1/18
- Tri-M Music Honor Society Mrs. Zintel

**2. Superintendent's Report**

SUPERINTENDENT'S  
REPORT

Mr. Fletcher reported on the following topics:

- Bringing forward the Computer Technician resolution from the Executive Session
- Completed Financial Disclosure Forms
- Student Achievements

**Committee Reports**

COMMITTEE REPORTS

**1. Budget & Finance**

Mr. Manzelli stated that the Committee has not met, and Mr. Bonfiglio commented that the State Aid is being pushed back due to a new Governor.

**2. Campus Facilities**

Mr. Manzelli stated that there is nothing to report as Mr. Feigenson is absent.

**3. Community Relations & Technology Information**

Mrs. O'Neill stated that Mrs. Williams suggested the HP Elite Books after checking several devices. A discussion ensued amongst the Board regarding the Stylus pens which is a concern that the students might lose or break them. Also, a New Three-Year Lease with HP will be presented on the 3/5/18 Agenda. The Committee discussed assessing our infrastructure.

**4. Curriculum/Tri-District**

Mrs. Hartman stated that the Committee met on 2/5/18. The Committee discussed the Proposed Curriculum that is being offered on the agenda tonight.

5. Policy & Governance

Mr. Kupfer stated that the Committee has not met.

Motion was made by Mrs. O'Neill, seconded by Mr. Graef to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Feigenson was absent.

**VII. Board Meeting Minutes**

\* approve the following Board meeting minutes:

BOARD MINUTES

January 4, 2018	Reorganization
January 4, 2018	Regular and Executive Sessions
January 22, 2018	Regular and Executive Sessions

**VIII. Personnel**

**A. Special Requests**

\*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS  
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Tina Bogan	Engaging ELLs in Science, North Brunswick NJ	3/1-2/18	\$58.04
Lori Dunn	Engaging ELLs in Science, North Brunswick NJ	3/1-2/18	\$36.12
Mercedes Faunde	Montclair Art Museum—Native American Artist Kay Walkingstick, Montclair NJ	2/24/18	\$47.66
Kathryn Jackson	Strategies and Structures for Teaching Reading and Writing, Livingston NJ	3/8/18	\$265.00
John Knable	NJ Electrical Trade Show and Education Conference, Saddle Brook NJ	3/4-5/18	\$434.00
John Knable	NJ School Building U Grounds Expo, Atlantic City NJ	3/11-14/18	\$759.00
Linda Mikulka	Strategies and Structures for Teaching Reading and Writing, Livingston NJ	3/8/18	\$265.00
Mary Kay Risi	ISTE Annual Conference, Chicago IL	6/24-27/18	\$1,805.00
Marc Wachter	2018 Mandatory District Test Coordinator for PARCC, Whippany NJ	2/28/18	\$16.74

**B. Resignations/Retirements**

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to accept, with regret, the resignation due to retirement of Science Teacher JoAnne Pawlowski, effective June 30, 2018.

RESIGNATION OF  
J. PAWLOWSKI  
SCIENCE TEACHER

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Feigenson was absent.

- \*2. accept the resignation of Help Desk Technician Matt Rogowski, effective February 1, 2018.
- \*3. rescind the appointment of Robert Charles as Assistant Boys Lacrosse Coach for the 2017-2018 school year.

RESIGNATION OF  
M. ROGOWSKI

RESCIND R. CHARLES  
ASST. BOYS LACROSSE  
COACH

**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

Motion made by Mrs. Hartman, seconded by Mr. Gallagher to approve the following salary adjustment resolutions D 1-20:

SALARY ADJUSTMENTS/  
CORRECTIONS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mrs. Kuchar, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Kupfer voted nay and Mrs. Hartman voted to abstain. Mr. Feigenson was absent.

1. approve the salary adjustment for Health/Physical Education Teacher Michael Aliano from \$57,452 (BA Step 5) to \$60,194 (BA+16 Step 5) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.
2. approve the salary adjustment for Spanish Teacher Kathryn Anecchino from \$68,421 (BA Step 9) to \$71,162 (BA+16 Step 9) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.
3. approve the salary adjustment for Mathematics Teacher April Clark from \$105,922 (MA+32 Step 17) to \$108,661 (MA+48 Step 17) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.

M. ALIANO  
HEALTH/PHYS. ED.

K. ANNECCHINO  
SPANISH TEACHER

A. CLARK  
MATHEMATICS TEACHER

- |  |                                  |
|--|----------------------------------|
| 4. approve the salary adjustment for Mathematics Teacher Kimberly Clausi from \$57,452 (BA Step 5) to \$60,194 (BA+16 Step 5) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.  | K. CLAUSI<br>MATHEMATICS TEACHER |
| 5. approve the salary adjustment for Special Education Teacher Caitlin DuBois from \$71,162 (BA Step 10) to \$73,905 (BA+16 Step 10) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | C. DUBOIS<br>SPECIAL EDUCATION   |
| 6. approve the salary adjustment for Special Education Teacher Allison Fontan from \$60,194 (BA Step 6) to \$62,938 (BA+16 Step 6) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | A. FONTAN<br>SPECIAL EDUCATION   |
| 7. approve the salary adjustment for French Teacher Carole Guerriero from \$99,886 (MA+16 Step 16) to \$105,922 (MA+32 Step 17) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.  | C. GUERRIERO<br>FRENCH TEACHER   |
| 8. approve the salary adjustment for Mandarin Chinese Teacher Ming Ho with an 80% work schedule from \$66,144 (MA+16 Step 11) to \$68,337 (MA+32 Step 11) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.                              | M. HO<br>MANDARIN CHINESE        |
| 9. approve the salary adjustment for English Teacher Kathryn Jackson from \$76,644 (MA+16 Step 9) to \$79,386 (MA+32 Step 9) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | K. JACKSON<br>ENGLISH TEACHER    |
| 10. approve the salary adjustment for Special Education Teacher Victoria Kantanas from \$97,145 plus \$2,423 longevity (MA Step 16) to \$99,886 plus \$3,375 longevity (MA+16 Step 16) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement. | V. KANTANAS<br>SPECIAL EDUCATION |
| 11. approve the salary adjustment for Health/Physical Education Teacher Allison Kramer from \$95,522 (MA+32 Step 14) to \$98,264 plus \$2,423 longevity (MA+48 Step 14) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.                | A. KRAMER<br>HEALTH/PHYS. ED     |
| 12. approve the salary adjustment for Health/Physical Education Teacher Katie Lord from \$79,936 (MA Step 11) to \$82,680 (MA+16 Step 11) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.  | K. LORD<br>HEALTH/PHYS. ED.      |

- |  |                                   |
|--|-----------------------------------|
| 13. approve the salary adjustment for Mathematics Teacher Tricia Metts from \$105,922 plus \$2,423 longevity (MA+32 Step 17) to \$108,661 plus \$2,423 longevity (MA+48 Step 17) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement. | T. METTS<br>MATHEMATICS TEACHER   |
| 14. approve the salary adjustment for Special Education Teacher Thomas Nolan from \$52,419 (BA Step 3) to \$57,646 (MA Step 3) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | T. NOLAN<br>SPECIAL EDUCATION     |
| 15. approve the salary adjustment for Mathematics Teacher Hema Rampersad from \$57,452 (BA Step 5) to \$60,194 (BA+16 Step 5) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.  | H. RAMPERSAD<br>MATHEMATICS       |
| 16. approve the salary adjustment for Special Education Teacher Olga Sagalchik from \$68,421 (MA+16 Step 6) to \$71,162 (MA+32 Step 6) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | O. SAGALCHIK<br>SPECIAL EDUCATION |
| 17. approve the salary adjustment for Special Education Teacher Marissa Van Tol from \$79,936 (MA Step 11) to \$82,680 (MA+16 Step 11) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | M. VANTOL<br>SPECIAL EDUCATION    |
| 18. approve the salary adjustment for Mathematics Teacher Maura Wallace from \$65,680 (BA+16 Step 7) to \$68,421 (MA Step 7) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.   | M. WALLACE<br>MATHEMATICS TEACHER |
| 19. approve the salary adjustment for Physics Teacher Erin Wiese from \$57,452 (BA+16 Step 4) to \$60,194 (MA Step 4) effective September 1, 2017 for the 2017-2018 school year, as per the RDEA Agreement.  | E. WIESE<br>PHYSICS TEACHER       |
| 20. approve the salary adjustment for School Counselor Lauren Garcia from \$68,421 plus \$7,026 stipend (MA Step 7) to \$71,162 plus \$7,026 stipend (MA+16 Step 7) effective February 1, 2018 for the 2017-2018 school year, as per the RDEA Agreement.               | L. GARCIA<br>SCHOOL COUNSELOR     |

**E. Appointments**

- \*1. approve the appointment of the following substitute teachers for the 2017-2018 school year:

SUBSTITUTE  
TEACHERS

Jamie Smith (BA Seton Hall University)  
Andrew Virgin (BA Columbia University)

- \*2. approve the appointment of the following extra-curricular advisor for the 2017-2018 school year:

N.WHITE SPRING  
MUSICAL COSTUMER

Activity	Advisor	Step	Salary
Spring Musical Costumer	Nell White	1	\$531.00

- \*3. approve the appointment of Gregory Kupchak as Assistant Boys Lacrosse Coach, at a salary of \$4,795 (Step 3c) for the 2018 season.

G. KUPCHAK ASST.  
BOYS LACROSSE  
COACH

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve chaperones for the Quiz Bowl at River Dell Middle School on February 3, 2018, for the approved RDEA stipend of \$89.00 as per the attached list.

CHAPERONES FOR  
RDMS QUIZ BOWL

- \*2. approve the following new Social Studies courses for the 2018-2019 school year:

Constitutional Law and Civil Rights Grades 10-12  
Global Citizenship and Human Rights Grades 10-12  
History Through Film Analysis Grades 10-12

SOCIAL STUDIES  
COURSES 2018-2019

**X. Miscellaneous**

- \*1. approve the River Dell Employee Handbook for the 2017-2018 school year.

RD EMPLOYEE  
HANDBOOK

- \*2. approve the collective bargaining agreement between the River Dell Board of Education and the Administrative Assistant Unit of the River Dell Education Association dated July 1, 2017 through June 30, 2022.

RDBOE & ADMIN.  
ASST. UNIT  
AGREEMENT

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills

FIRE/SECURITY DRILLS

Middle School: January 11 & 26, 2018  
High School: January 29 & 30, 2018

- \*2. Recording of Enrollment—(attached)

ENROLLMENT RPT.



- \*3. Recording of Suspension Report/Violence & Vandalism Report- (attached)

SUSPENSION/VIOLENCE  
& VANDALISM RPT.
- \*4. Recording of HIB Reports—None Reported
- \*5. accept, that as of **January 2018** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/ Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

ACKNOWLEDGE NO  
OVER-EXPENDITURES  
ACCEPT BOARD  
SECRETARY’S REPORT
- \*6. accept the Scholarship Analysis Report for the month ending **January 2018**.

SCHOLARSHIP ANALYSIS  
REPORT
- \*7. recommend bill payments in the amount of **\$958,516.52** including **\$34,437.14** from Cafeteria Account Funds, and **\$419,386.76** for previously issued warrants, and **\$539,129.76** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **February 12, 2018**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS  
FEBRUARY 2018
- \*9. accept the following donations into the Scholarship Accounts for the month of **February 2018**:

Scott Baker Memorial Fund	\$500.00
Lindsey Manzelli Memorial Scholarship	<u>100.00</u>
<b>Total:</b>	<b>\$600.00</b>

DONATIONS INTO  
SCHOLARSHIP ACCTS.
- \*10. accept the Treasurer of School Monies Report for the month of **January 2018** and is in agreement with the Board Secretary’s Report.

TREASURER OF  
SCHOOL MONIES RPT.
- \*11. approve voiding the checks on the attached list.

VOIDED CHECKS
- \*12. approve bedside instruction for student #232912 provided by Professional Education Services, Inc. at High Focus, effective February 1, 2018. The cost of instruction is \$50.78 per hour for 10 hours per week for approximately 4 to 6 weeks.

BEDSIDE INSTRUCTION  
STUDENT #232912

- \*13. approve beside instruction for student #180859 provided by Professional Education Services, Inc. at High Focus, effective February 2, 2018. The cost of instruction is \$50.78 per hour for 10 hours per week for approximately 4 to 6 weeks.
- BEDSIDE INSTRUCTION  
STUDENT #180859

#### **IX. Curriculum/Student Affairs and Activities**

3. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to approve a field trip for Middle School Spanish students to travel to Costa Rica on June 22-29, 2019, with Spanish Teacher Miriam Gargiulo as chaperone, at no cost to the Board.
- M/S SPANISH STUDENTS  
TRIP TO COSTA RICA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mrs. Kuchar, Mrs. Hartman and Mr. Manzelli voted aye. Mr. Kupfer and Mr. Gallagher voted nay and Mr. Feigenson was absent.

#### **XI. Finance/District Operation**

8. Motion was made by Mr. Manzelli, seconded by Mr. Graef to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2018**.
- LINE ITEM TRANSFERS  
AND ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. Hartman, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Feigenson was absent.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to move the following resolution forward from the **Executive Session**.

#### **Appointments**

approve the appointment of Freddy Tineo as a computer technician, for a prorated salary of \$51,000 for the 2017-2018 school year effective February 21, 2018.

F. TINEO AS A  
COMPUTER TECHNICIAN

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Feigenson was absent.

**XII. Items for Board Discussion and Decision-None**

**XIII./XIV. Old Business/New Business**

OLD/NEW BUSINESS

The following topics were discussed:

- Superintendent’s Newsletter
- An Electronic Sign on Pyle Street for the High School
- Vacant River Edge Board Seat
- Chris Herren (Hoop Dreams) speaker on Heroin Addiction 3/14/18

Mr. Manzelli stated that Mr. Gallagher left the meeting at 9:33 p.m.

**XV. Public Comments—General**

Mr. Dario Anthony Chinigo Councilman introduced himself to the Board as he is the new liaison for the Borough of River Edge and the River Dell School District.

COUNCILMAN D. CHINIGO  
LIAISON FOR RE & RD

**XVI. Motion to Adjourn**

Motion was made by Mrs. O’Neill, seconded by Mr. Graef to adjourn the meeting at 9:41 p.m.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary