

RIVER DELL REGIONAL SCHOOL DISTRICT

**RE-ORGANIZATION MEETING
(Hybrid Meeting)**

January 5, 2021

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Tuesday, January 5, 2021. Business Administrator/Board Secretary, Thomas L. Bonfiglio, called the meeting to order at 7:00 p.m.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Tracy-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas Bonfiglio, Business Administrator/Board Secretary
Marc Wachter, Technology Specialist/Assistant Business Administrator
Jody Murphy, Administrative Assistant to Business Administrator
Approximately 50 members of the public

Mr. Bonfiglio read the following statement

OPEN PUBLIC MEETING
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Election Results

ELECTION RESULTS

Mr. Bonfiglio reported the election results that incumbent members, Albert Graef from Oradell and Tracey-Ellen Ehalt and Douglas Kupfer from River Edge were re-elected to the Board.

Mr. Bonfiglio then administered the oath of office to Mr. Graef, Mrs. Ehalt and Mr. Kupfer.

OATH OF OFFICE

Reorganization

Mr. Bonfiglio called for nominations for the office of Board President. Mrs. O’Neill nominated Mrs. Hartman, which was seconded by Mrs. Ehalt. Mr. Bonfiglio asked for any other nominations.

BOARD PRESIDENT NOMINATIONS

Mr. Feigenson nominated Mr. Graef, which was seconded by Mr. Manzelli. Mr. Bonfiglio asked for any other nominations. There were none.

Mrs. Hartman was defeated by the following roll call vote: Mrs. O’Neill, Mr. Kupfer and Mrs. Hartman all voted aye. Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted no.

Mr. Graef was elected by the following roll call vote: Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli and Mr. Graef all voted aye. Mrs. O’Neill, Mr. Kupfer and Mrs. Hartman all voted no.

A. GRAEF BOARD PRESIDENT

Mr. Graef called for nominations for the office of Board Vice President. Mr. Samuel nominated Mrs. Hartman, which was seconded by Mr. Graef. Mr. Feigenson nominated Mr. Manzelli, which was seconded by Mrs. Hartman. Mr. Graef asked for any other nominations. There were none.

BOARD VICE PRESIDENT NOMINATIONS

Mr. Manzelli was defeated by the following roll call vote: Mr. Feigenson voted aye. Mrs. O’Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman and Mr. Graef all voted no. Mr. Manzelli abstained.

Mrs. Hartman was elected Board Vice President by the following roll call vote: Mrs. O’Neill, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar and Mr. Graef all voted aye. Mr. Feigenson and Mrs. Hartman voted no. Mr. Manzelli abstained.

S. HARTMAN BOARD VICE PRESIDENT

F. Board Member Comments on Agenda – None

G. Resolutions

Motion was made by Mrs. O'Neill, seconded by Mr. Manzelli to approve resolutions 1-5 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Hartman and Mr. Graef all voted aye.

1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as Board Attorney for the River Dell Regional Board of Education commencing January 1, 2021 through the next Annual Reorganization Meeting at the hourly rate of \$175 for Partner and \$155 for Associate. FOGARTY & HARA BOARD ATTORNEY
2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as School physician commencing January 1, 2021, through the next Annual Reorganization Meeting, at an annual current salary of \$15,000 (0% increase). DR. S. VARHOL SCHOOL PHYSICIAN
3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., PA commencing January 1, 2021, through the next reorganization meeting, at an annual fee of \$36,400 (a 2.6% increase). The Board acknowledges the receipt and review of Smolin Lupin & Co., P.A.'s current peer review report. SMOLIN LUPIN & CO. AUDITORS
4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and Dr. Christopher Mendler as trained concussion management physicians commencing January 1, 2021, through the next reorganization meeting, at no cost to the Board. DRS. T. BOTTIGLIERI/ C. MENDLER CONCUSSION MANAGEMENT
5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of School Monies commencing January 1, 2021, through the next reorganization meeting, at a salary of \$10,841 (2% increase). I. COHEN TREASURER OF SCHOOL MONIES

Motion was made by Mr. Kupfer, seconded by Mr. Feigenson to approve resolutions 6-10 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Hartman and Mr. Graef all voted aye.

6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education: AUTHORIZED DEPOSITORIES

TD Bank North:

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary or Treasurer of School Monies.

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper.

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies.

TD Bank

Scholarship Funds #4308904865: Two signatures shall be required: Business Administrator and High School Principal.

Depositories for Investments:

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

7. approve the establishment of the following petty cash accounts for the calendar year 2021: PETTY CASH ACCOUNTS
- | | |
|------------------|---------|
| Board Office | \$1,000 |
| Athletic Account | \$7,000 |
8. BE IT RESOLVED that the official notices of the Board of Education be published in *THE RECORD*, *THE TOWN NEWS*, or *THE STAR-LEDGER* newspapers. OFFICIAL PUBLICATIONS
9. BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:30 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed: BOARD MEETING SCHEDULE

Meeting Dates:

Tuesday, January 19, 2021

Monday, February 8, 2021

Monday, March 15, 2021

Monday, March 29, 2021

Monday, April 26, 2021

Monday, May 10, 2021

Monday, May 24, 2021

Monday, June 7, 2021

Monday, June 21, 2021

Monday, July 26, 2021

Monday, August 30, 2021

Monday, September 20, 2021

Monday, October 11, 2021

Monday, October 25, 2021

Monday, November 15, 2021

Monday, December 13, 2021

Tuesday, January 3, 2022—Annual Reorganization Meeting 7:00 p.m.

Reorganization Meeting Minutes 1/5/2021

10. BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. BCSBA & NJSBA DELEGATE

Motion was made by Mr. Feigenson, seconded by Mr. Kupfer to approve resolutions 11-15 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Hartman and Mr. Graef all voted aye.

11. readopt all textbooks currently in use, including those approved on an individual basis. READOPT TEXTBOOKS

12. readopt the River Dell Regional Schools' Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT PROGRAM OF STUDIES

13. reaffirm its approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM POLICIES

14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 10 percent of the population. TAX SHELTERS/ PERSONAL BENEFITS GROUPS

15. approve the following resolutions: SOUTH BERGEN WORKERS' COMP. POOL

BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and

BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2021; and

BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen

Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.

Motion was made by Mr. Manzelli, seconded by Mr. Feigenson to approve resolutions 16-20 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Hartman and Mr. Graef all voted aye.

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| 16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. | CODE OF ETHICS |
| 17. approve Mr. James Cooney as the River Dell Regional School District 504 Officer for the calendar year 2021. | J. COONEY
504 OFFICER |
| 18. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2021: | STATE AGENCY PURCHASING |

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, KPN, ESCNJ, New Jersey Educational Computing Co-op, and Hunterdon County ESC, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2021 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

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| 19. approve the appointment of Thomas L. Bonfiglio as Board Secretary through June 30, 2021 . | T. BONFIGLIO
BOARD SECRETARY |
| 20. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further | T. BONFIGLIO
QUALIFIED
PURCHASING
AGENT |

acknowledged that the bid threshold be \$44,000 and 15 percent of that, \$6,600, without soliciting competitive quotations.

Motion was made by Mr. Kupfer, seconded by Mr. Feigenson to approve resolutions 21-27 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Hartman and Mr. Graef all voted aye.

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| <p>21. authorize the Business Administrator to execute all emergency repairs for the calendar year 2021 and report to the Board upon completion.</p> | <p>EMERGENCY
REPAIRS</p> |
| <p>22. BE IT RESOLVED that the maximum amount for conference/mileage for the 2019-2020 school year be \$35,284 and, as of December 8, 2020, the amount expensed is \$2,849. In addition, the maximum amount for conference/mileage for the 2020-2021 school year be \$55,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates.</p> | <p>CONFERENCE/
MILEAGE
EXPENSES</p> |
| <p>23. approve the Schedule of Tax Levy Payments for the 2020-2021 school year as follows:</p> | <p>TAX LEVY
PAYMENTS</p> |

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2020	\$ 4,206,227.25
	November 2020	4,206,227.25
	February 2021	4,206,227.25
	May 2021	<u>4,206,227.25</u>
	Total:	\$16,824,909.00
<u>Oradell Borough</u>		
	August 2020	\$ 3,243,992.40
	September 2020	1,216,497.15
	October 2020	1,216,497.15
	November 2020	1,216,497.15
	December 2020	1,216,497.15
	January 2021	1,351,663.50
	February 2021	1,351,663.50
	March 2021	1,351,663.50
	April 2021	1,351,663.50
	May 2021	1,351,663.50
	June 2021	<u>1,351,663.50</u>
	Total:	\$16,219,962.00

24. approve payment to the following personnel through the IDEA Grant for the FY 2020-2021:

IDEA GRANT
FY 2020-2021
SALARIES

Name	Contracted Salary
Anthony Castora	\$32,846.00
Beth Krupka	\$29,002.00
Rich Schonfeld	\$26,669.00
Chris Koble	\$26,136.00
Carol Fink	\$26,136.00
Dorothy Welch	\$47,460.00

25. approve the 2020-2021 Purchasing Manual (located in the Board Office).

PURCHASING MANUAL
2020-2021

26. approve the 2020-2021 Standard Operating Procedure (SOP) (located in the Board Office).

STANDARD OPERATING
PROCEDURES 2020-2021

27. approve the Asbestos Management Plan (AMP) (located in the Board Office).

ASBESTOS MGMT.
PLAN 2020-2021

H. Public Questions/Comments – None

PUBLIC QUESTIONS/
COMMENTS

I. Adjournment

ADJOURNMENT

Motion made by Mr. Manzelli, seconded by Mr. Feigenson to adjourn at 7:25 p.m. Motion carried by all ayes.

Respectfully submitted,



Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB;jm