RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

June 21, 2021

A Regular Session Meeting of the River Dell Regional Board of Education was held on June 21, 2021 Board President, Albert Graef, called the meeting to order at 8:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli, Stephanie Hartman, and Albert Graef.

Others Present

Patrick J. Fletcher, Superintendent of Schools Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mr. Manzelli, seconded by Mr. Feigenson, to adopt the following resolution at 7:30pm.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

RDEA Agreement, maternity leave of absence, summer work, summer curriculum work, staff retirement, staff resignation, instructional aide reappointment, appointment of night foreman, appointment of extra curricular advisors, appointment of school psychologist, appointment of music teacher, appointment of administrative assistant, appointment of turnkey trainers, appointment of assistant coach, appointment of head custodian, appointment of LDTC

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Executive Session ended at 7:57 p.m.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli, Stephanie Hartman, and Albert Graef.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Stephanie Franco, Administrative Assistant to the Business Administrator
Student Liaisons: Joshua Wiesenfeld, Noelle Sarafian, and Jesse Henderson were absent.

Mr. Bonfiglio read the following statement

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District

MISSION STATEMENT

- 4. Public Comments (on agenda items only) None
- 5. PRESENTATION: N/A
- 6. Student Member Report

STUDENT MEMBER REPORT

All the student liaisons were absent due to senior end of the year activities.

7. Reports

1. President's Report – Mr. Graef gave a summary of the school year. He thanked the Mr. Fletcher and Mr. Bonfiglio and their staff.

PRESIDENT REPORT

2. Superintendent's Report – Mr. Fletcher mentioned the end of year activities such as the 8th grade moving up ceremony and graduation on June 24th. He also spoke about the laptop collection and upgrades.

SUPERINTENDENT REPORT

Committee Reports

COMMITTEE REPORTS

- 3. Budget & Finance Mr. Manzelli reported that the committee met with the new Business Administrator Trude Engle to discuss the transition.
- 4. Facilities & Security Mr. Kupfer mentioned that the committee met to discuss the summer projects (security vestibules, carpet replacements, and changing four rooftop units).
- 5. Community Relations & Technology Committee had nothing to report.
- 6. Curriculum Committee had nothing to report.
- 7. Policy & Governance Committee had nothing to report.
- Motion was made by Mrs. Hartman, seconded by Mr. Feigenson that all items designated with asterisks(*) be part of a consent agenda and approved.

CONSENT AGENDA

Motion carried by the following call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye.

Mrs. Hartman recused herself from agenda item 10.E.1

9. Board Meeting Minutes

APPROVAL OF MINUTES

A. *The Board approves the following Board meeting minutes:

May 10, 2021

Regular Session

May 24, 2021

Executive and Regular Session

10. Personnel

A. Special Requests

*1. The Board approves professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL DAY REQUESTS FOR STAFF

Name	Workshop/Conference	Dates	Cost (not to exceed)
Andrea McNamara	AP Summer Institute for new AP Teachers, Texas A&M Univ., Online	6/21-24/2021	\$885.00
April Clark	Math Medic EFFL Summer Training, Remote	8/3-4/2021	\$129.00

*2. The Board grants Employee #9596, whose name is on file in the Superintendent's Office, a revised family medical leave of absence (FMLA) with pay for the period beginning May 10, 2021 to June 19, 2021 and an unpaid leave of absence for the period beginning June 24, 2021 and ending September 13, 2021.

MEDICAL LEAVE #9596

*3. The Board approves Senior Options Coordinator Jennifer Stuber for summer work through July and August 2021, at a salary as per the RDEA Agreement pending completion of successful negotiations:

SENIOR OPTIONS COORDINATOR J. STUBER

Hours Rate Not to Exceed 20 \$69.75 \$1,395.00

*4. The Board approves the River Dell staff, per the attached list, for summer Mental Health First Aid (MHFA) training at a salary as per the RDEA Agreement pending completion of successful negotiations.

MENTAL HEALTH TRAINING

B. Resignations/Retirements

*1. The Board accepts the resignation of Learning Disabilities Teacher Consultant Maria Meo effective June 30, 2021.

RESIGNATION LDT-C M.MEO

*2. The Board accepts the resignation of Instructional Aide Katelyn Holmes effective June 30, 2021.

RESIGNATION INSTR. AIDE K. HOLMES

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

Ε. **Appointments**

*1. The Board approves the appointment of the substitute teachers. as per the attached list, for the 2021-2022 school year at a pay rate of \$125 per day.

SUBSTITUTE TEACHERS 2021-2022

*2. The Board approves the appointment of the substitute school nurses, as per the attached list, for the 2021-2022 school year at a pay rate of \$150 per day.

SUBSTITUTE SCHOOL **NURSES** 2021-2022

*3. The Board approves the following homebound instructors for the 2021-2022 school year at the rate of \$50.78 per hour, as per the RDEA Agreement pending completion of successful negotiations:

HOMEBOUND INSTRUCTORS 2021-2022

Marilyn Bartholme Teacher of English/Mathematics Mary Donohue Teacher of Spanish/English Carol Herman Teacher of Mathematics 5-8 Anne Marie Infosino Teacher of French/Spanish Eileen P. Kelley Teacher of Science/Mathematics Joel Litwin Teacher of ESL Elementary S. Katherine Pecht Teacher of English Eileen Kerick Rothman Teacher of Mathematics Leslie Rothman Teacher of English/Social Studies Stephanie Sylva

Teacher of Social Studies/Psychology

Barbara Tobiassen Teacher of Mathematics Roya Toorzani Teacher of Mathematics Arlene Woda

Teacher of Special Education Elementary

*4. The Board approves the appointment of the following mini-bus drivers for the 2021-2022 school year at the rates as per the RDEA Agreement pending completion of successful negotiations:

MINI-BUS DRIVERS 2021-2022

William Kleinfelder Jose Ortiz

*5. The Board approves the appointment of the athletic coaches, as per the attached list, for the 2021-2022 school year at stipends noted as per the RDEA Agreement pending completion of successful negotiations.

ATHLETIC COACHES 2021-2022

*6. The Board approves all 2021-2022 athletic coaches as weight room supervisors.

WEIGHT ROOM **SUPERVISORS**

*7. The Board approves the appointment of webmaster and substitute arranger for the 2021-2022 school year as per attached list.

WEBMASTER & SUBSTITUTE ARRANGER

11. Curriculum/Student Affairs and Activities

12. Miscellaneous

*A. The Board approves the submission of the Federal American Rescue Plan for the Safe Return to In-person Instruction for the River Dell Regional School District for the 2021-2022 school year.

SUBMISSION OF THE FEDERAL RESCUE PLAN 2021-2022

*B. The Board approves the Comprehensive Equity
Plan for the school years 2019-2020 through 2021-2022.

COMPREHENSIVE EQUITY PLAN 2019-2022

BE IT RESOLVED that the Board of Education reaffirms the Three-Year Comprehensive Equity Plan for 2019-2022 and submits the Statement of Assurance for the 2021-2022 school year, and

BE IT FURTHER RESOLVED that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4.

13. Finance/District Operation

*A. Pursuant to N.J.A.C.6A:23-2.11(c)4 certify and accept, that as of **May 2021** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

BOARD SECY. REPORT MAY 2021

*B. The Board Secretary, recommends that the Board accept the Scholarship Analysis Report for the months ending May 2021.

SCHOLARSHIP ANALYSIS REPORT MAY 2021

*C. Approve the bill payments in the amount of \$721,358.95 including \$1,685.27 from Cafeteria Account Funds, and \$388,121.12 for previously issued warrants, and \$331,552.56 for River Dell warrants to be issued, of which \$-0- is to be issued for capital projects, for the period ending June 21, 2021. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS JUNE 21, 2021 D. Motion made by Mr. Manzelli, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **May 2021**.

TRANSFER ADJUSTMENTS MAY 2021

Motion carried by the following call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye.

*E. The Board accepts the following donations into the Scholarship Accounts for the month of **June 2021:**

SCHOLARSHIP ACCOUNTS DONATIONS JUNE 2021

Paul DeMaio Memorial Fund	\$500.00
Jack "Courage" Dunlop Scholarship	\$2,000.00
Peter K. Seldin 'Career' Scholarship	\$10,000.00
Joyce Garvin Memorial Scholarship	\$15,000.00
Peter K. Seldin Scholarship	\$20,000.00
TOTAL	\$47,500.00

*F. The Board accepts the Treasurer of School Monies Report for the month of **May 2021** and is in agreement with the Board Secretary's Report.

TREASURER OF SCHOOL MONIES MAY 2021

*G. The Board approves the following paid holidays for the Building Service employees for the 2021-2022 school year:

BULDING SERVICE UNIT PAID HOLIDAYS 2021-2022

July 5, 2021	Independence Day	Regular Holiday
September 6, 2021	Labor Day	Regular Holiday
September 7, 2021	Rosh Hashana	Selected Holiday
November 25, 2021	Thanksgiving	Regular Holiday
November 26, 2021	Day after Thanksgiving	Regular Holiday
December 24, 2021	Christmas Day	Regular Holiday (Observed)
December 27, 2021	Christmas	Selected Holiday
December 30, 2021	New Year's Eve	Selected Holiday
December 31, 2021	New Year's Day	Regular Holiday
February 21, 2022	Winter Recess	Selected Holiday
February 25, 2022	Winter Recess	Selected Holiday
April 15, 2022	Good Friday	Regular Holiday
May 30, 2022	Memorial Day	Regular Holiday

*H. The Board approves the Integrated Pest Management Plan, located in the Board Office, for the River Dell Regional School District for the 2021-2022 school year.

INTEGRATED PEST MANAGEMENT PLAN 2021-2022 *I. **WHEREAS**, the Board of Education is meeting in public session on June 21, 2021, and

CONTRACT OFFERING

WHEREAS, it will not meet again in public session until July 26, 2021,

WHEREAS, certain business transactions must necessarily be addressed during the hiatus inpublic sessions of the Board, including but not limited to, the offering of contracts of employmentand opening of bids.

NOW THEREFORE BE IT RESOLVED that the Superintendent of Schools is authorized to offercontracts of employment on behalf of the Board and conduct all other necessary business transactions between June 21, 2021 and July 26, 2021 subject to final approval of the Board.

Motion made by Mr. Manzelli, seconded by Mrs. Hartman to bring forward and approve items in the Executive Agenda with the exception of item 3.A.1.

EXECUTIVE AGENDA CARRIED FORWARD

Motion carried by the following call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye

A. Special Request

2. The Board of Education grants Employee #5050, whose name is on file in the Superintendent's Office, a maternity leave of absence for the period beginning September 17, 2021 and ending January 7, 2022.

MATERNITY LEAVE #5050

3. The Board approves the River Dell Staff for summer Essential Skills Resource Development, per the attached list, at salaries as per the RDEA Agreement to be adjusted upon completion of successful negotiations.

ESSENTIAL SKILLS RESOURCE DEVELOPMENT

4. The Board approves the following River Dell staff members for summer curriculum work, at salaries as per the RDEA Agreement to be adjusted upon completion of successful negotiations.

SUMMER CURRICULUM WORK

Monica Burgos	20 hours	\$51.75	\$1,035.00
Maria Uzzi	20 hours	\$45.77	\$915.40

B. Resignations/Retirements

1. The Board accepts, with regret, the resignation due to retirement of Bergen Catholic High School Head Nurse Kathleen LaBarbiera effective June 30, 2021.

RETIREMENT BEGEN CATHOLIC SCHOOL NURSE K. LABARBIERA 2. The board accepts the resignation of Instructional Aide Magy Zaki effective June 30, 2021.

RESIGNATION INSTR. AIDE M. ZAKI

C. Reappointments/Reassignments/Transfers

1. The Board approves the reappointment of Benjamin Orth from a part-time Instructional Aide to a full-time Instructional Aide for the 2021-2022 school year, at a salary of \$15.82 per hour, for 7.5 hours at a cost not to exceed \$22,781.

REAPPOINTMENT FULL TIME INSTR. AIDE B. ORTH

D. Salary Adjustments/Corrections

E. Appointments

1. The Board approves the appointment of Robert Bani as Night Foreman at the Middle School for the 2021-2022 school year, with a stipend of \$3,500 as per the RDEA Agreement.

RDMS NIGHT FOREMAN R. BANI 2021-2022

2. The Board approves the appointment of Albert Zierer as Night Foreman at the High School for the 2021-2022 school year, with a stipend of \$3,500 as per the RDEA Agreement.

RDHS NIGHT FOREMAN A. ZIERER 2021-2022

3. The Board approves the appointment of the extra-curricular advisors, as per the attached list, for the 2021-2022 school year at stipends noted as per the RDEA Agreement, pending completion of successful negotiations.

EXTRA CURRICULAR ADVISORS 2021-2022

4. The Board approves the appointment of Kelly McDermott as a School Psychologist (Tenure Track) effective School Psych School Psy

of Music (Tenure Track) effective September 1, 2021 for the TEA 2021-2022 school year, at a salary of \$61,284 (MA Step 4), pending completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq, or N.J.S.A. 18A-39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

APPOINTMENT TEACHER OF MUSIC J. VITETTA 6. The Board approves the appointment of Joann Finley to the position of Administrative Assistant Level 3, effective July 1, 2021 for the 2021-2022 school year, at a salary of \$50,000. This appointment is contingent upon receipt of satisfactory background/reference check as required by P.L.1986.

APPOINTMENT ADMIN. ASSISTANT J. FINLEY

7. The Board approves the appointment of River Dell staff, as per attached list, as Turnkey Trainers for the 2021-2022 school year, at salaries as per the RDEA Agreement, pending completion of successful negotiations.

APPOINTMENT TURNKEY TRAINERS 2021-2022

8. The Board approves the appointment of Nicole Valorani to the position of Assistant Girls Soccer Coach for the 2021 season, at a salary of \$7,000 (Group V) as per the RDEA Agreement, pending completion of successful negotiations.

APPOINTMENT ASST. GIRLS SOCCER COACH N. VALORANI

9. The Board approves the appointment of Oswaldo Bolano as High School Head Custodian for the 2021-2022 school year effective July 1, 2021 at a salary of \$52,650, including \$1,350 Black Seal stipend and \$300 longevity.

APPOINTMENT RDHS HEAD CUSTODIAN O. BOLANO

10. The Board approves the appointment of Pamela Kosten as a Learning Disabilities Teacher Consultant (LDTC) (Tenure Track) effective September 1, 2021 for the 2021-2022 school year, at a salary of \$83,617 (MA+48 Step 9) plus a stipend of \$7,026 for a total salary of \$90,643, pending completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A-39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

APPOINTMENT LEARNING DISABILITIES TEACHER CONSULTANT P. KOSTEN

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to approve the collective bargaining agreement between the River Dell Board of Education and the River Dell Education Association dated July 1, 2021 through June 30, 2024.

RDEA CONTRACT 2021-2024

Motion carried by the following call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye

- 14. Old Business
- 15. New Business
- 16. Board Discussion
 - A. Open Board Seats Mr. Bonfiglio discussed the open board seats of Mr. Manzelli, Mr. Samuel, and Mrs. O'Neill. He also discussed the process to get on the November ballot.

OPEN BOARD SEATS

- 17 Public Comments No public comments
- 18. Adjournment

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mr. Kupfer, to adjourn at 8:45 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio

Business Administrator/Board Secretary

TLB:sf